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## British Carriagedriving Council Minutes

Meeting by Conference Call

Wednesday 19<sup>th</sup> November 2025 at 7pm

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|   | <p><b>International Teams Committee</b></p> <p>Mary Jane Campbell attended the meeting to update the directors on international issues. She noted progress had been made on basic items and there had been some very successful championships this year.</p> <p>Squads who had been to champs had been sent a survey. The results will prompt a discussion amongst the Chefs d'Equipe regarding topics such as team building, communication and managing expectations.</p> <p>She felt some members may not have realised that the selection process was now all by panel as the rules are not yet available. She noted that many may not be aware of the guidance for selectors document</p> <p>Chefs aim to play a more active role regarding members entering international events and competitors will utilise myClubhouse to help achieve this.</p> <p>Behind the scenes, some development squads have proved difficult to operate and pony squad members will be refunded as there were no suitable activities. The committee are looking at options to engage with Open drivers and looking to offer a variety of events including training and seminars to attend.</p> <p>The BC Rule Book was discussed with some changes to progression noted. MJC asked if the selection rules can be shared at the Conference and this was agreed. It was confirmed that updated rules regarding class progression will be published for 2026. The FEI rules have been agreed and will be published shortly. A new scoring system is to be trialled but will not be implemented for four years. The new format will be manageable at Chepstow which will use a controlled warm up.</p> <p>It was noted that one of the H1 squad was planning to withdraw as the cost of the new tachograph regulations will cost in excess of £1k to upgrade. It was felt that the international competitors should be made aware of this.</p> <p>There are a number of young drivers planning to compete in Romania.</p> <p>An international meeting is arranged for the morning of the Conference.</p> <p>The Chairman thanked Mary Jane for attending.</p> |
| 1 | <p><b>Present at the on-line meeting:</b> Patti Atkinson, Malcolm Brown, Andrew Counsell, Sara Clinghan, Callum Dougan, Rod Holdsworth, Dick Lane and Dan Naprous.</p> <p>Apologies were received from Jamie March.</p> <p>The minutes were taken by the Executive Officer, Mary Kusin.</p> <p>Graeme McArthur attended as the Affiliated Club Liaison.</p> <p>Sarah MacLaughlin was in attendance.</p>   |
| 2 | <p><b>Conflicts of interest</b></p> <p>No new conflicts of interest were noted. Conflicts with individual agenda items will be noted during the meeting.</p>  |
| 3 | <p><b>Minutes of the previous meeting</b></p> <p>The minutes of the previous meeting were proposed by MB, seconded by DN, and agreed as a true record of the meeting.</p>   |

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| 4 | <p><b>Matters Arising</b></p> <ol style="list-style-type: none"> <li><b>Safety Officer Pathway – progress report and criteria to be used to list safety officers on officials list:</b> This has been received and now needs to be formatted to match the other pathways. It will be ready for publication shortly.</li> <li><b>Membership Survey re wearing hard hats:</b> This will be discussed at the Conference. Any changes will need to be carefully implemented. The FEI are strongly recommending hard hats are worn at all times when riding or on the carriage in 2026 and it will be a rule from 2027.</li> <li><b>VSE and Gateway survey regarding National Championship entries:</b> This has not yet been actioned and it was agreed that it was now too late to be meaningful. On the subject of these classes, it was felt that these competitors may not be organised to travel a distance. It was noted that Gateway entries had been much higher in previous years and a Championship for Gateway classes was something to aim for as an entry to the sport. It was suggested that the number of officials needed to run the classes for only a few drivers was excessive and the class, generally, seems to be less well supported now. Some directors felt newcomers should not be at the National Championships. A virtual championship was suggested but may not work as like is not compared to like. Gateway is intended as an introduction to the sport but some drivers like Gateway as it can be done in one day and these drivers need encouraged to progress. If the Championships were discontinued it was felt that there would be some disappointed drivers. It was suggested that clubs were encouraged to run Pre-Novice classes which are very similar to some short format classes. After further discussion it was agreed to discontinue the Gateway Championships.</li> <li><b>Review of Strategic Plan:</b> The Chairman noted this was work in progress.</li> <li><b>Review of Risk Register:</b> The Chairman noted this was work in progress.</li> <li><b>200 Club – printers for events:</b> This is work in progress.</li> <li><b>Selectors Panel:</b> A list will be supplied by the International Teams Committee in due course.</li> <li><b>Directors verification:</b> The directors present felt they were up to date with this process.</li> </ol> |
| 5 | <p><b>Correspondence</b></p> <ol style="list-style-type: none"> <li><b>Email from International Teams Committee:</b> This was dealt with at the start of the meeting.</li> </ol>   |
| 6 | <p><b>Decisions by email</b></p> <ol style="list-style-type: none"> <li>The quotation from Alice Rose &amp; Co was accepted as the company to take over administration of the website.</li> <li>An average 3.5% increase in fees was agreed with some costs rounded to produce more manageable final numbers.</li> </ol>   |
| 7 | <p><b>Club Treasurers Forum – update</b></p> <p>A small meeting had taken place where the office reorganisation was discussed along with fee increases. Many clubs had not yet set their own fees for next year. There will be another Treasurers forum in the new year.</p> <p>The Club Treasurers WhatsApp group enables club treasurers and BC treasurer to share and chat between each other directly. Over half of Club treasurers are now in the WhatsApp group and anyone wishing to be added should email <a href="mailto:rod.holdsworth@britishcarriagedriving.co.uk">rod.holdsworth@britishcarriagedriving.co.uk</a> with their mobile number.</p>   |
| 8 | <p><b>Finance</b></p> <p>An update to the October numbers and forecast for 2025 had been circulated to Council this morning following the monthly finance review earlier in the week.</p> <ol style="list-style-type: none"> <li><b>2026 budget for consideration and approval:</b> The forecast and budget have been updated.</li> <li><b>Penalty for late paying clubs:</b> The Treasurer suggested that most clubs pay on time that any exceptions are dealt with on an individual basis and therefore a new club-wide late payment policy was not needed. Council agreed.<br/>Further aspects of this discussion were deemed to be confidential by the British Carriagedriving Council.</li> <li><b>Media budget:</b> The detailed media plans and associated budget is being updated in light of the changes in BC media and the website and will be agreed between the Treasurer and Media Committee.</li> </ol>   |
| 9 | <p><b>Legacy Funding</b></p> <p>A late application had been received from Ashfields and this will be circulated for discussion at the next meeting.</p> <p>Legacy Funding Guidelines have been in place for some time and views on these, from Council including from the Club representative, were encouraged.</p> <p>RH left the meeting.</p>  |

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| 10 | <p><b>Office Reorganisation</b></p> <p>The Chairman indicated he was happy to collect the contents of the office from the existing premises. The phone will be put on divert and posted to Sarah.</p> <p>The discussion between the existing website manager and the new website company has taken place and the project to build the new site and transition has commenced.</p>  |
| 11 | <p><b>Published Coaches</b></p> <p>An amnesty was suggested until the end of 2025. Everyone with missing documentation has already been emailed with a number of coaches supplying their missing certifications. Another email will be sent to note removal from the list by 1<sup>st</sup> January. If they don't confirm then a phone call will be made.</p>  |
| 12 | <p><b>AGM, Conference and Dinner Dance - 22nd November - planning update</b></p> <p>Lunches will be in the foyer.</p> <p>Racesafe will be available to talk to members and will have a stand in the foyer. The option of a short presentation during the conference was also an option.</p> <p>The Chairman will send a link for those not able to attend and circulate an agenda for the face to face meeting at 10am.</p>   |
| 13 | <p><b>Training Clinics 2026 (inc. club CDs)</b></p> <p>The leads are arranging training for each group with additional Zoom meetings throughout the year. Various venues are under consideration and horse welfare will be high on the agenda.</p>  |
| 14 | <p><b>Affiliated Club Meeting</b></p> <p>There were no suggestions for the agenda.</p>  |
| 15 | <p><b>Indoor Carriage Driving update</b></p> <p>There have been good entries across the country and some events have needed to implement a waiting list. The range of entries is very wide and all classes are being supported. The ICDUK members are looking forward to the dance.</p> <p>The Chairman expressed to the ICDUK for their permission to use the Indoor Test for Gateway classes next year.</p>   |
| 16 | <p><b>British Equestrian update</b></p> <p>The Chairman has attended a number of meetings where the focus is often on equine welfare.</p>   |
| 17 | <p><b>Media Update</b></p> <p>There was a good website meeting and a contract now needs to be signed.</p> <p>CD noted that the changeover will be simple as the existing website will be maintained. It is necessary to identify the details and information that need transferred across. This will be a separate meeting.</p> <p>A newsletter is starting to take shape using a Microsoft format. It will hopefully to be ready to send at the beginning of December.</p> <p>Quotations have been obtained for promotional materials and this will be brought to Council as a proposal.</p> <p>The Cavewood videos are now focusing on steward training and scripts are being prepared. New videos are being viewed by an increasing number of people, however they are still some time away from generating revenue, although this remains an aspiration.</p> <p>A media committee meeting is planned in the near future.</p> <p>A person dedicated to look after sponsors was requested, ideally someone who has a number of years still to serve on Council.</p> |
| 18 | <p><b>BC Office Report</b></p> <p>All 2026 events are sitting in draft format however it was noted that the request from event organisers to have their events live for entries on 1/1/26 cannot progress until the organisers send basic information such as the classes they are running, the cost of each class and the closing date for entries.</p> <p>The new forms for schedules are still being worked on. Some events were struggling to get judges organised. The Chairman will speak to the Chair of the Event Organisers Committee to try and get the information chased up.</p>  |

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| 19 | <p><b>Competitions Committee</b></p> <ol style="list-style-type: none"> <li>1. <b>Dressage Tests:</b> Many of the Dressage Tests remain the same for 2026. Minor amendments have been made to Gateway Newcomers and Novice B. Gateway Allcomers has been replaced - thanks to The ICD for the use of the Indoor 2025/6 test which has been tweaked for use in a 40x80m arena. There is a new Tandem test that has been written following consultation with current tandem drivers.</li> <li>2. <b>Gateway Classes Points League:</b> It was felt that this would not be a meaningful league as competitors do not enter enough events but a decision will be deferred to a later meeting.</li> <li>3. <b>Event date changes:</b> There is no Onley in 2026. Chepstow/Cricklands is a week earlier than originally planned.</li> <li>4. <b>Venue for the Advanced Single Horse National Championships 2026:</b> 1. CD declared a conflict of interest. Both Chepstow and Hopetoun have put bids in to run this class. The class members had previously voted for Chepstow to hold the Championships but this was prior to Hopetoun offering to run it. It was suggested that the class remains at Ashfields in September although this would mean a number of drivers would miss the competition due to the clash with the World Championships. The National Championships class has always been moved if it is due to be held in the week before, the week of or the week after a World Championships. It was noted that any date chosen affects the support crews and spectators as well as the drivers. After considerable discussion, the Chairman noted he would contact all the drivers in the Advanced Single Horse class, via the class representative, with the option of Ashfields, Cricklands or Hopetoun.</li> <li>5. <b>Osberton:</b> An inside/out has been suggested with a limited number of classes and invited drivers. It was felt that this should be supported by BC. The Chairman will organise a Zoom meeting to progress this idea.</li> <li>6. <b>National Championships 2027:</b> A deposit has been paid to Frickley to host the Championships from 17-19 September 2027. A committee will be created early in 2026 from interested parties.</li> </ol> |
| 20 | <p><b>International Teams Committee</b></p> <p>This has already been covered at the start of the meeting.</p>   |
| 21 | <p><b>Other Reports</b></p> <p>Reports from various committees were circulated in advance of the meeting.</p>   |
| 22 | <p><b>AOCB</b></p> <p><b>Sandringham:</b> There have been substantial changes regarding the composition of the organising committee for Sandringham. There will be fewer additional disciplines in 2026 with the focus on driving trials.</p> <p>The Chairman expressed thanks to Dick Lane for his contribution to British Carriagedriving for the last nine years. He will continue to liaise with Council regarding indoor driving.</p> <p>The Chairman thanked the Executive Officer for her work over the last eighteen years.</p> <p>As there was no further business, the Chairman closed the meeting at 9.20pm and thanked the directors for their time and commitment.</p>   |

Signed \_\_\_\_\_

Date \_\_\_\_\_

Andrew Counsell: Chairman British Carriagedriving



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## British Carriagedriving Council Minutes

Meeting by Conference Call

Wednesday 15<sup>th</sup> October 2025 at 7.30pm

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|   | <p><b>Para Driving Chef d'Equipe</b></p> <p>Julie Camm (JC) attended the meeting and updated Council on issues pertaining to Para Driving. JC noted the para drivers had had a very exciting and busy year and that she was immensely proud of how well all the para drivers had performed in Lähden.</p> <p>The para driving protocol has been approved and implemented. There is a route for drivers with disabilities to compete at indoor events and the protocol only needs to be addressed if qualification is gained for the Indoor Championships. BC and CDSG have been working with the RDA on compensating aids, product testing and indoor carriage driving rules.</p> <p>CDSG is a charity in its own right which functions as a stepping stone to encourage new drivers with the hope that they will progress through to BC. Almost all this year's WC team had come from CDSG or RDA to BC. The affiliated clubs have been working to improve their knowledge and understanding of the needs of para driving. They have been very supportive and any concerns can be addressed, and clubs supported, by CDSG. JC felt that recognition for CDSG from BC would be greatly appreciated.</p> <p>Finding new school master ponies will be a challenge as those competing at present are getting on in years. Any assistance in sourcing new ponies will be welcomed. JC noted that many of the para drivers were stronger on one side than the other and additional assistance was required to keep the ponies on track.</p> <p>JC suggested that better communication was needed as the para drivers had not been aware that BC had a stand at the RDA championships. Equally, it was noted that BC had been unaware that the para drivers were in attendance.</p> <p>It was noted that clubs will be promoted in turn throughout 2026 and this will benefit CDSG.</p> <p>The Chairman thanked JC for the amount of work that has been done to benefit para driving. JC left the meeting at 19.47.</p> |
| 1 | <p><b>Present at the on-line meeting:</b> Malcolm Brown, Andrew Counsell, Sara Clinghan, Callum Dougan, Rod Holdsworth, Dick Lane, Jamie March and Dan Naprous.</p> <p>Apologies were received from Patti Atkinson.</p> <p>The minutes were taken by the Executive Officer, Mary Kusin.</p> <p>Graeme McArthur attended as the Affiliated Club Liaison.</p> <p>Sarah MacLaughlin was in attendance.</p>   |
| 2 | <p><b>Conflicts of interest</b></p> <p>No new conflicts of interest were noted. Conflicts with individual agenda items will be noted during the meeting.</p>  |
| 3 | <p><b>Minutes of the previous meeting</b></p> <p>The minutes of the previous meeting were proposed by MB, seconded by DN, and agreed as a true record of the meeting.</p>   |
| 4 | <p><b>Matters Arising</b></p> <ol style="list-style-type: none"> <li><b>Safety Officer Pathway – progress report and criteria to be used to list safety officers on officials list:</b> The Chairman has not been able to speak to the Chair of the Safety Committee due to holidays but will do so as soon as possible.</li> </ol>   |

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|   | <ol style="list-style-type: none"> <li>2. <b>National Championships 2026:</b> Ashfields has been confirmed as the venue for 2026 and Frickley have indicated that they are happy to host the event in 2027. The intention is to form a committee to undertake running the 2027 event early in 2026.</li> <li>3. <b>Membership Survey re wearing hard hats:</b> This will be delayed until after the Conference where the topic will be discussed with members.</li> <li>4. <b>VSE and Gateway survey regarding National Championship entries:</b> This has not yet been actioned. It was noted that many Gateway/VSE competitors do not have the option to travel. It was suggested that Gateway should be a stepping stone and may not be an appropriate class to include at the National Championships.</li> <li>5. <b>Review of Strategic Plan:</b> It is planned that Chris Smith will assist with this.</li> <li>6. <b>Review of Risk Register:</b> The Chairman noted he had started work on this and Chris Smith will offer assistance.</li> <li>7. <b>Dressage Tests for 2026:</b> This will be discussed under item 5.1.</li> <li>8. <b>200 Club – printers for events:</b> This is work in progress.</li> </ol>   |
| 5 | <p><b>Correspondence</b></p> <ol style="list-style-type: none"> <li>1. <b>Email from Rules Committee Chair re dressage test proposal:</b> It was suggested that the FEI tests can intimidate people and the existing tests should be retained for 2026. The Chairman noted that one test needed a minor correction. A review of the Gateway test was suggested. It was agreed to retain the existing tests for 2026 and conduct a review for 2027.</li> <li>2. <b>The Judges Lead has recommended promotion for Jane Lamb to List 2 and John Wesley as a Cones Judge:</b> Jane Lamb's promotion was proposed by AC, seconded by SC and agreed unanimously.<br/>DL reviewed John Wesley's experience for Council, noting that he was very helpful and that he was happy to propose him. This was seconded by JM and agreed unanimously. The Chairman noted that a meeting of the leads was planned in the near future to review the year, to arrange training dates and organise Zoom meetings.<br/><br/>Marisa Pinnock (MP) and Graeme MacArthur joined the meeting.</li> <li>3. <b>Stewards Pathway documentation for approval from the Stewards Lead:</b> A survey had been conducted and paperwork produced to map a pathway for volunteers/stewards. Much time had been spent on researching what volunteers wanted with the result that "Level 1 Steward" was adopted as the most appropriate name.<br/><br/>For progression, training should be ongoing with a focus on welfare. Completion certificates or badges can be issued and mentors will be available for Level 2 or 3 stewards. Some experienced volunteers will be offered grandfather rights. Clubs will be invited to participate but not forced. MP will offer Zoom training during the winter and request feedback from clubs.<br/><br/>A standardized training process was suggested for Level 2 stewards. MP noted that a template of training would be provided and that a range of experience at different events would be required. It will not be a mandatory process for volunteers.<br/><br/>GM noted that clubs would not appreciate having anything pushed onto them and welcomed MP's intention to consult again with the clubs.<br/><br/>MP noted that anyone accepting the Level 1 Steward would be encouraged to join the volunteers database.<br/><br/>It was suggested that a video, similar to that sent by British Eventing, would cover the key points and safety and this would effectively qualify volunteers to officiate at events. It was agreed that this would be a good way forward. Level 2 stewards would be offered enhanced training.<br/><br/>It was noted that stewards did not need to be BC members as event affiliation covers all stewards.<br/><br/>Council agreed that this was a positive step forward. The Chairman thanked MP for the time and effort she had expended on this and suggested MP liaise with Cavewood over the videos and come back to Council with a final draft before the AGM.<br/><br/>The Chairman noted that it will now be possible to apply to BEF for additional funding as they have been impressed by the work with volunteers.<br/><br/>Marisa Pinnock left the meeting.</li> <li>4. <b>LIHS programme advert:</b> It was agreed that this offer would be rejected for 2025.</li> </ol> |
| 6 | <p><b>Decisions by email</b></p> <ol style="list-style-type: none"> <li>1. Council agreed to extend free new YD memberships to include Oct-Dec 2025 and 2026.</li> </ol>  |

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| 7  | <p><b>Companies House Identity Verification</b></p> <p>This is ongoing for directors.</p>   |
| 8  | <p><b>Club Treasurers Forum – update re October meeting</b></p> <p>There was no update regarding the October meeting.</p>   |
| 9  | <p><b>Finance</b></p> <p>Membership income is up on last year at this stage and overall the accounts are looking positive. There is nothing significant to report and costs are as expected. The 2-year deposit account has been rolled over as it is still attracting a reasonable rate of interest.</p> <p>In response to a query, the Treasurer confirmed that, before exceptional items and legacy investment, a surplus of £8k is predicted. After interest receivable of around £12k, a net loss of £32k is anticipated due to some exceptional items occasioned by reorganisation. This will be shown in the forecast when circulated.</p> <ol style="list-style-type: none"> <li><b>2026 budget for consideration and approval:</b> The Treasurer apologised for not having sent round the budget. He will send a draft shortly.</li> <li><b>Membership fees, affiliation fees and start fees for 2026:</b> These will be included in the budget and will have an inflationary increase of 3.8%. Clubs have been advised of this at the clubs treasurers meeting.</li> <li><b>Penalty for late paying clubs:</b> It was felt that a deadline for paying affiliation should be considered with a surcharge if this is not met. A number of clubs are unhappy that some clubs, who have not paid their affiliation, continue to attend meetings. Suspending clubs, who have not paid, from meetings was suggested. It was noted that the bulk of clubs pay promptly in December or January. Deadlines and penalties for late payment were discussed. As there were a number of differing views, it was agreed to consider this further and a decision left until the next meeting.</li> <li><b>Media budget:</b> The Treasurer has considered a draft budget and will liaise with CD regarding media costs.<br/>RH left the meeting.</li> </ol> |
| 10 | <p><b>Legacy Funding</b></p> <p>There were no legacy funding applications.</p>  |
| 11 | <p><b>AGM, Conference and Dinner Dance - 22nd November - planning update</b></p> <ol style="list-style-type: none"> <li><b>International Meeting requested:</b> It was agreed to have an international meeting in the morning.</li> <li><b>Conference Programme:</b> The Conference programme was approved with a 5 minute slot added for a speaker to represent this year's championship teams. Chefs will be asked to nominate a speaker. The meeting will be run as a hybrid with members able to join via Zoom.</li> <li><b>Refreshments:</b> It was agreed to supply tea/coffee and biscuits for the members attending the conference.</li> <li><b>Lunches:</b> The hotel will be asked to send details of the options they can offer.</li> <li><b>Timing for body protector demonstration:</b> Members will be able to discuss body protectors with a representative from Racesafe during the lunch break with a short presentation to the members attending the conference.</li> </ol> <p>It is anticipated that around 250 tickets will be sold for the dance.</p>  |
| 12 | <p><b>Training Clinics 2026 (inc. club CDs)</b></p> <p>The training leads will confirm details for training in 2026 at their meeting on 30/10/25.</p>   |
| 13 | <p><b>Affiliated Club Meeting</b></p> <p>There were no suggestions for the next agenda.</p>   |
| 14 | <p><b>Indoor Carriage Driving update</b></p> <p>The start of the season has been very positive with 23 regions participating from the North of Scotland to Cornwall. Events are already running and entries are increasing. The ICDUK are looking forward to a successful season.</p>   |
| 15 | <p><b>British Equestrian update</b></p> <ol style="list-style-type: none"> <li><b>Horse welfare and abuse:</b> AC reported that there have been a number of meetings. Globocol is the safeguarding system used by the BEF. This has been extended to include horse welfare where any equine abuse can be reported. Reports can be anonymous and will be shared between disciplines.</li> </ol>  |

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| 16 | <p><b>Media Update</b></p> <p>An initial budget of £5k was requested for the creation of a new website. This was approved.</p> <p>Cavewood videos will now focus on training videos for stewards. Some videos have been rejected as unsuitable.</p> <p>Members will be reminded to consider the perception of non-equestrians when publishing on social media.</p>  |
| 17 | <p><b>BC Office Report</b></p> <p>Membership statistics were circulated.</p>  |
| 18 | <p><b>Competitions Committee</b></p> <ol style="list-style-type: none"> <li>1. <b>Gateway Classes Points League:</b> This will be discussed at a future event at which PA can be present.</li> <li>2. <b>Event dates:</b> The event dates confirmed so far were approved.</li> </ol>  |
| 19 | <p><b>International Teams Committee</b></p> <ol style="list-style-type: none"> <li>1. <b>Proposed Rule Changes for International Drivers:</b> Changes were suggested by the International Teams Committee. One major change will be the removal of any points system so that all teams will be selected by a panel. Adoption of these changes was proposed by JM, seconded by AC and agreed unanimously. MJC will be asked to consider a panel from which selectors can be chosen.</li> </ol> |
| 20 | <p><b>Other Reports</b></p> <p>There were no other reports received.</p>  |
| 21 | <p><b>AOCB</b></p> <p>As there was no AOCB, the Chairman closed the meeting at 21.37 and thanked the directors for their time and commitment.</p>   |

Signed \_\_\_\_\_

Date \_\_\_\_\_

Andrew Counsell: Chairman British Carriagedriving



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## British Carriagedriving Council Minutes

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Wednesday 17<sup>th</sup> September 2025 at 7pm

### Event Organisers: Jane Isaac

Jl reported that there was a very positive Event Organisers on the previous evening with Graeme MacArthur attending to put forward views from the BC Affiliated clubs. One organiser from each national had been invited with representatives attending from Onley, Ashfields, Windsor Park, Sandringham, Young Drivers Championships and Hopetoun. There was no representation from Brechin, Seacliff, Allerton, Glebe, Necarne or Shanes Castle.

A number of items were noted at the meeting:

1. The event organisers have created an event calendar with provisional dates for 2026. Jl felt the remaining dates should be available soon and could be shared with Council within three weeks. They can be forwarded to clubs once approved by Council at the October meeting. Previously, the Competitions Committee created the event calendar, but this will now be done by the Event Organisers with dates to be confirmed for the members by the Conference at the latest. Communication will be by email and WhatsApp to ensure dates are confirmed as soon as possible.
2. A different strategy for publishing schedules will be trialed for 2026 with Event Organisers using a new on-line form to submit their event information. There will be an option for event organisers to make amendments, and these will need to be approved by the Competitions Committee prior to publication with changes highlighted for clarity. It was felt that schedules, as pdf files, should remain on the website. It was noted that commitment from officials was difficult to finalise too early. Schedules will therefore be published in two phases with the basic event information and class costs available by 1<sup>st</sup> January and officials added at a later date. It was noted that PoJs were appointed by BC while judges were invited by the event. A new process was considered where a veto by Council would replace approval.
3. It was agreed to have events uploaded to myClubhouse ready to be entered by 1<sup>st</sup> January.
4. Sharers were discussed and events will limit sharing to people going round twice.
5. The suitability of Pre-Novice drivers entering national events was queried. It was noted that there had been no Pre-Novice events in 2025 and that drivers entering Pre-Novice at club level were not ready for the National Championships.
6. Listed judges were discussed. It was agreed that if a judge is not on the national list their scores should not be counted as only eligible judges can give competitors counting scores.
7. It was suggested that Gateway entries might travel if the Championships were held at a more central location. As an alternative, the Gateway Championships could be run in conjunction with another event like the Young Drivers Championships. Of 29 qualified drivers, only 6 entered the championships with 3 in each class. A Gateway points league was considered as a positive way forward. The Chairman asked the directors to give this further thought for discussion at the October meeting.
8. David Broadbent Trophy: Further aspects of this discussion were deemed to be confidential by the British Carriagedriving Council.

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|   | <p>9. Club drivers at national events were discussed and the variation in entry fees noted. There is now a move to charge the same entry fee although the club event will not have the national start fee to pay. At later events, some drivers entered club classes if they had already qualified for the National Championships.</p> <p>10. A breakdown of where the event entry fees go was requested in the newsletter. It was noted that David Titmuss had delivered this in previous years to the Conference. The media group are planning their first newsletter before Christmas.</p> <p>The Chairman thanked Jane for a very positive contribution.</p>  |
| 1 | <p><b>Present at the on-line meeting:</b> Patti Atkinson, Malcolm Brown, Andrew Counsell, Sara Clinghan, Callum Dougan, Rod Holdsworth, Dick Lane and Dan Naprous.</p> <p>Apologies were received from Jamie March.</p> <p>The minutes were taken by the Executive Officer, Mary Kusin.</p> <p>Graeme McArthur attended as the Affiliated Club Liaison from 8pm.</p> <p>Sarah MacLaughlin was in attendance.</p>  |
| 2 | <p><b>Conflicts of interest</b></p> <p>No new conflicts of interest were noted. Conflicts with individual agenda items will be noted during the meeting.</p>  |
| 3 | <p><b>Minutes of the previous meeting</b></p> <p>The minutes of the previous meeting were proposed by RH, seconded by PA, and agreed as a true record of the meeting.</p>   |
| 4 | <p><b>Matters Arising</b></p> <ol style="list-style-type: none"> <li><b>Safety Officer Pathway:</b> The Chairman will discuss this with the Chairman of the Safety Committee.</li> <li><b>Probationary Expenses:</b> The current wording had been circulated to Council. A sentence will be added to make it clear that travel to and from the event will be the only costs covered. The alternative wording with amendment was agreed.</li> <li><b>National Championships 2026:</b> The Chairman noted a number of events that had indicated that they were willing to run the Championships and there were pros and cons with each. Using mobile obstacles would be an advantage at a greenfield site. The Chairman shared the cost summary he had created which suggested that around £32k would be needed although the Treasurer indicated that he was not too concerned if the event incurred a shortfall.<br/>It was suggested that using Frickley for the 2027 championships could be a better alternative and allow for planning.<br/>Council are aware that Glebe is an excellent venue and would be willing to host the National Championships. Concerns were expressed about the geographical location of Glebe as it is a very long way for drivers in the North and for Irish drivers who are already struggling with the cost of crossing the water.<br/>After considerable discussion a vote was taken with the majority of directors supporting a return to Ashfields in 2026 and the Chairman will contact the organisers to see if this would be acceptable. Glebe will be thanked for their interest in this event. Further aspects of this discussion were deemed to be confidential by the British Carriagedriving Council.</li> <li><b>Body Protectors – getting the message out to members and clubs:</b> A draft wording of a notice to members had been shared with Council. It was agreed this should specify that it applies to the outdoor season in 2026 to avoid complications with indoor events. This will be emailed to members.<br/>Hats were discussed briefly and no change will be made although there will be a recommendation regarding the standard. Hats save lives and, at present, the FEI are in a consultation period and BC will wait for the outcome of that decision.<br/>A membership survey was suggested. It was noted that the majority of the larger clubs have already introduced a rule to make hats compulsory whenever anyone is on the vehicle. The survey will go to members by email to ensure the correct audience's views are targeted. The clubs are largely supportive for wearing hats when anyone is on the carriage. It was noted that many drivers already have hats. Hats will not be tagged.</li> <li><b>Survey to Gateway and VSE why they had not entered Championships:</b> This has not been actioned yet.</li> </ol> |
| 5 | <p><b>Correspondence</b></p> <p>Any correspondence received this month is being discussed as an agenda item.</p>  |
| 6 | <p><b>Decisions by email</b></p>  |

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|    | 1. FEI Awards: Further aspects of this discussion were deemed to be confidential by the British Carriagedriving Council   |
| 7  | <b>Club Treasurers Forum – update</b><br>The meeting has been postponed until October when there will be more to discuss.   |
| 8  | <b>Finance</b><br>Positive trends continue on income which is supported by the statistics in the office report. A proposed budget will be circulated before the next meeting for discussion and possible approval.<br>The two year deposit account is being rolled over for another two years as it's receiving a reasonable level of interest.   |
| 9  | <b>Legacy Funding</b><br>1. <b>Application from Wessex Driving Club:</b> It was unclear if this application was for 2025 or 2026, however, it was declined as it was agreed that badges are a running cost for the event.   |
| 10 | <b>BEF Medal of Honour</b><br>There were no suggestions for this honour on this occasion.   |
| 11 | <b>AGM, Conference and Dinner Dance - 22nd November - planning update</b><br>Two options for the programme had been circulated to Council. An informal Council meeting at 11am was agreed. It was felt that there was no requirement for a club meeting as regular Zoom meetings with BC and the clubs are held monthly. A second draft will be circulated to Council for final approval.   |
| 12 | <b>Council Election - requirements, lead roles and process</b><br>It was suggested that job descriptions, for people considering being nominated, are sent with the nomination forms. These will need to be carefully worded to prevent people being disincentivized from putting their name forward. The intention is to give prospective Council members an indication of where Council need more help. This will be sent with the election papers. The Chairman will circulate a list of possible roles.<br>It was agreed that BC Official members can be added to the list of those able to propose, second or support a candidate.<br>The proposed wording on the Notice of AGM regarding the change of auditors was approved.   |
| 13 | <b>Registered Office Address</b><br>A new address will be needed as Critchleys will no longer be our auditors. Research will be conducted with options sent to the Treasurer.   |
| 14 | <b>Review of Strategic Plan</b><br>The Chairman noted that Chris Smith has agreed to assist with reviewing this document which will be an ongoing project over the winter months.   |
| 15 | <b>Review of Risk Register</b><br>The Chairman noted that he had started looking at the Risk Register and will bring a draft back to the next meeting.  |
| 16 | <b>Affiliated Club Meeting</b><br>1. <b>Proposal from GM regarding ongoing role of Club Liaison:</b> PA and AC had discussed this at length with GM and the proposal taken to the clubs meeting where there was unanimous support for GM to remain in this role.<br>It was agreed to change the date for the club meetings to the Monday in the week before the Council meeting.<br>GM felt that some clubs were not filtering the information down to their members. Adding the information to a quarterly newsletter would help ensure the information was accurately reported to club members.<br>A reduction in the frequency of club meetings was suggested with meetings every two months rather than monthly. It was noted that the frequency had been discussed at the last club meeting and monthly was well supported.<br>It was agreed that co-opting GM to Council would be kept as a possibility at this time. It was agreed GM should still not attend the whole meeting.<br>GM joined the meeting at 8.05pm. The Chairman summarised the discussion so far for GM. GM felt the monthly meetings could be run more efficiently. |

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|    | There were no agenda items suggested for the next club meeting.   |
| 17 | <p><b>Indoor Carriage Driving update</b></p> <p>Para drivers and young drivers have been consulted to increase participation from these groups at the indoor championships.</p> <p>The ICDUK AGM is taking place next Tuesday by Zoom.</p> <p>Three tables have been booked for the dinner dance.</p>   |
| 18 | <p><b>British Equestrian update</b></p> <p>Welfare is high on the British Equestrian agenda. Jane Isaac is overseeing the welfare committee for BC and representatives from the BDS have joined.</p> <p>There will be a new chair for the BEF Council appointed shortly as Chris Smith has reached the end of his term of office.</p>   |
| 19 | <p><b>Media Update</b></p> <p>CD reported that the current workload and time commitment for the social media role was going to lead to a burn out unless some assistance could be sourced. Kat McFarlane, who is involved with Sandringham and Windsor, has agreed to come on board next year. It was suggested that the Media Committee members should be willing to take on part of the workload. The next media Zoom is planned for the end of September and Kat will join the meeting. CD apologised that the National Championships had not received an appropriate amount of promotion before or after the event. It was suggested that someone to source and look after sponsors would be beneficial and avoid incidents such as the recent mishap with an incorrect sponsor's address.</p> <p>Clubs still appear to want more event promotion although promoting each club event would be too onerous. It was noted that the strategy to promote a different club each month had not been successful as information had not been forthcoming from the clubs.</p> <p>Videos are now ready for promotion and have been reviewed by various Council members. The ones for walking cones and obstacles still need reviewed. Training videos are still to be made.</p> <p>Carriage Commentator has been sent a number of articles and Horse and Hound are possibly showing interest.</p> <p>Your Horse Live did not reply to the enquiry regarding attendance.</p> <p>Boyd Exell had given BC considerable promotion during his demonstrations at the game fair and it was suggested that BC should have a stand next year.</p> <p>OPG are still to be contacted regarding banners and Kathryn Howard has the new banners purchased so far.</p> <p>CD felt that British Equestrian could offer more support for driving and has hopes to increase this next year. A meeting will be scheduled after Blenheim.</p> <p>A safeguarding issue had arisen with a social media post. The police have been contacted and they confirmed that, as no threat had been made, this was a civil matter. This can be escalated if threats are made.</p> <p>The Chairman suggested that a budget for marketing is created and be given to CD to administer. RH asked CD to send a wish list and a sum of money requested. The Chairman complimented CD on the work being done.</p> |
| 20 | <p><b>BC Office Report</b></p> <ol style="list-style-type: none"> <li><b>Updated Annual BC work planner:</b> Membership stats and a revised year planner were circulated to Council.</li> </ol>   |
| 21 | <p><b>Competitions Committee</b></p> <ol style="list-style-type: none"> <li><b>Dressage tests for 2026:</b> This will be discussed with the Judges lead.</li> <li><b>Classes for NC 2026 – Gateway? VSE ? SE?:</b> The low turnout of VSE and SE at the National Championships was noted. Feedback suggested sensible changes can be made e.g. making the route slightly longer to reduce course changes. MB will be invited to the VSE/SE next meeting. Gateway classes are scheduled for a future discussion.</li> </ol>  |
| 22 | <p><b>International Teams Committee</b></p> <p>It has been an amazing year for medals with Horse Pairs and Paras all bringing home medals.</p>  |

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| 23 | <b>Other Reports</b><br>There were no other reports submitted.  |
| 24 | <b>AOCB</b><br>Due to time constraints, the Chairman declined to take AOCB.<br>The Chairman thanked the directors for their time and commitment and closed the meeting at 9.50pm. |

Signed \_\_\_\_\_ Date \_\_\_\_\_

Andrew Counsell: Chairman British Carriagedriving



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## British Carriagedriving Council Minutes

Meeting by Conference Call

Wednesday 20<sup>th</sup> August 2025 at 7pm

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|   | <p>The Vice-Chairman welcomed Keith Atkinson who joined the meeting to update Council on Safety Matters relating to Body Protectors. Keith confirmed that the Safety Committee request that a rule is implemented to require that Body Protectors must be worn whilst on the marathon phase of the competition. It will be recommended that a Level 3 Body Protector is worn as this is the highest level and the one used within the Pony Cub and British Eventing. Further discussion was had in relation to the development of Body Protectors and it was confirmed that there has been development in their designs that make them much more comfortable and are made to fit all shapes and sizes. It is believed that a higher level of protection is not currently being developed. The club liaison confirmed that clubs are in agreement with this move forward. It was agreed that how the message is delivered to members and competitors must be very clear and should be delivered sooner rather than later so people have time to prepare.</p> <p>Council were in full agreement that the Safety Committee should put this forward to the rules committee. Proposed by DN, seconded by SC</p> <p>The Vice Chair thanked Keith for his attendance and Keith left the meeting.</p> |
| 1 | <p><b>Present at the on-line meeting:</b> Patti Atkinson, Malcolm Brown, Sara Clinghan, Rod Holdsworth, Dan Naprous, Dick Lane, Jamie March</p> <p>Apologies were received from Andrew Counsell and Callum Dougan</p> <p>Graeme MacArthur was in attendance.</p> <p>The minutes were taken by Sarah McLaughlin and the meeting was recorded by Firefly and Zoom.</p>  |
| 2 | <p><b>Conflicts of interest</b></p> <p>No new conflicts of interest were noted. Conflicts with individual agenda items will be noted during the meeting.</p>  |
| 3 | <p><b>Minutes of the previous meeting</b></p> <p>The minutes of the previous meeting were proposed by RH, seconded by SC, and agreed as a true record of the meeting</p>  |
| 4 | <p><b>Matters Arising</b></p> <ol style="list-style-type: none"> <li>1. 200 Club – Printers have not yet been purchased for the clubs running National events. Council were in full agreement that there should be a re-launch of the 200 club in 2026.</li> <li>2. Item 9 in the minutes of the July Council Meeting – Insurers confirmed that training by BC was not sufficient. Justin Cowles has been recruited to provide the training. The first session has been completed and a second session happening later in the year.</li> <li>3. A.O.B from July Meeting – Plaques were arranged and very much appreciated</li> <li>4. A.O.B from July Meeting – Suggestion of club classes at the NC – not required as entries are good. 88 which is up on last year. There is a VIP (invitation only) class.</li> </ol>  |
| 5 | <p><b>Correspondence</b></p> <p>Email from Marisa Pinnock re FEI Rule Change. This has been noted by the Rules Committee and will be passed on to the FEI as a suggestion. SM to thank Marisa.</p>  |

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| 6  | <p><b>Club Treasurers Forum</b></p> <p>8 club treasurers in attendance. Updates were given and useful information given. Various topics were discussed including challenges and BC fees. Emphasis on looking and moving forward. Entry systems discussed and it was agreed that it was beneficial to have different options. Clubs questioned affiliation fees for 2026 as currently planning their budgets. It was suggested that it would be prudent to consider a basic inflationary increase (CPI 3.8%). BC undergoing cost cutting reviews and hoping to have a successful outcome. A What's App group has been set up for Treasurers and it was suggested that GM could invite others to join the group in the next clubs meeting. RH has started moving the treasurers forum forward and welcomes fellow council members to share the role of chairing future meetings.</p> <p>The date of the next meeting is 4<sup>th</sup> September.</p>   |
| 7  | <p><b>Finance</b></p> <ol style="list-style-type: none"> <li>1. Council reviewed and approved the Annual report and accounts and letter of representation. Proposed by PA, seconded by SC. Legacy spend has now been shown separately in the notes in the annual reports as there was interest in these figures. Management letter – conflicts of interest discussed – no financial conflicts of interest.</li> <li>2. Membership changes - membership income up on last year. Hopeful numbers will finish just up on last year. Full membership is currently at 279, finished last year on 257. This time last year at 253 so only expecting a few more to trickle in from now to year end. International adult memberships at 56, last year finished on 47 so a good increase. It was noted that there were several world championship cycles this year which may explain the increase.</li> <li>3. Fees for next year – Likely to be a basic inflationary increase subject to the outcome of cost review which should be complete in the next 4-6 weeks.</li> </ol>  |
| 8  | <p><b>Legacy Funding</b></p> <ol style="list-style-type: none"> <li>1. <b>Probationary Officials Expenses:</b> It was discussed that expenses to and from the venue should be covered, but meals not included. It was agreed that Safety Officers should be included. It was decided that further conversations are required to ensure officials are adequately looked after in time for next year. The topic should be discussed at the Event Organisers meeting prior to the AGM and MB to follow up with the leads to gain their thoughts and feedback. Clubs have the flexibility to agree further expenses should they wish. All were in agreement that a written protocol should be in place by 2026. Action – MK to write up the current process and bring to the next council meeting, this can then be amended where required and sent to Event Organisers to be discussed at their meeting.</li> <li>2. Safety Officers Pathway – no current pathway and do not claim expenses. Agreed that a pathway is required and they should be able to claim expenses. After some discussion it was noted that there was more to consider than initially seemed and further discussion was required.</li> </ol> |
| 9  | <p><b>Body Protectors</b></p> <p>See 1<sup>st</sup> paragraph</p>   |
| 10 | <p><b>Drug Notifications</b></p> <p>Council would like to remind competitors that under BC rules athletes or equines could be tested for controlled substances at any time. It is important owners are aware of withdrawal periods if using a controlled substance. CD to put a post on social media.</p>   |
| 11 | <p><b>Running Events and Communication</b></p> <p>A complaint was received from a member post an event. The training leads were asked to ensure that officials follow the rule book and response to the complaint has been issued to the member.</p>  |
| 12 | <p><b>VSE and SE</b></p> <p>It was noted that Blandings have created their own event with their own rules which is very similar to the Gateway.</p> <p>In regards to the National Championships many have qualified in these classes but not many have entered. Further discussion required as to whether these classes need to be held at the National Championships. Suggested a survey is sent to members that have qualified but not entered to understand the reasons.</p>   |

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| 13 | <p><b>National Championships 2026</b></p> <p>Glebe House have expressed interest in holding the 2026 Championships. The venue is wonderful however the location not central. A meeting to be arranged to specifically discuss the 2026 Championships. BC Council would like to express their gratitude to Ashfields and Cricklands for running excellent championship events when there have been struggles to find venues in the past.</p>   |
| 14 | <p><b>Dinner Dance/Conference and AGM</b></p> <p>MK to sent out the draft program asap to council for details to be finalised. CD to create a social media post reminding members of the date and confirming when tickets will go on sale.</p>  |
| 15 | <p><b>Affiliated Club Meeting</b></p> <ol style="list-style-type: none"> <li>1. In relation to the hard hat rule clubs are very much in agreement.</li> <li>2. Membership levels – a mix of growing and shrinking. GM gathering further data from Clubs</li> <li>3. Club Liaison – was initially discussed as a 6 month role and that period is coming to an end. GM to discuss with Clubs what they feel is working and what is not and put a proposal to council to be discussed at September meeting.</li> </ol>   |
| 16 | <p><b>Indoor Carriage Driving</b></p> <p>AGM Tuesday 23<sup>rd</sup> September @ 7.30pm. ICD hope to phase out back protectors for winter 2026 and insist then that full Body Protectors are worn. For the first year of introducing this they will also recommend that they are worn for all 3 phases.</p> <p>The new test for winter 2025 has been published and there is also a drone video that has been produced.</p> <p>Membership costs this year – Adult £35, Junior £25 and Supporter £10.</p> <p>The rule book is under review, mainly in relation to the use of dual reins.</p> <p>ICD plan to have 2-3 tables at the Dinner Dance and will combine their award ceremony with the other disciplines.</p> |
| 17 | <p><b>BEF Update –</b> Deferred to next meeting</p>   |
| 18 | <p><b>Media Update –</b> Deferred to next meeting. It was noted that the video production was proceeding well and a series of videos will be available after the Championships.</p>   |
| 19 | <p><b>BC Office Report –</b> sent via email, see Finance</p>  |
| 20 | <p><b>Competitions Committee –</b> Nothing to report</p>  |
| 21 | <p><b>International Teams Committee –</b> Nothing to report</p>   |
| 22 | <p><b>Other Reports</b></p> <p>Forestry questionnaire has been released. To be sent to members to complete</p>  |
| 23 | <p><b>AOCB:</b> BC Equipment – 95% of this is kept with Julian at Windsor. Julian happy to deliver it to storage at Ashfields and council agreed Julians fuel cost would be covered. MB to share list of items in storage. DL confirmed there are dressage markers in a blue bag at The Glebe</p> <p>As there was no further business the Vice Chairman thanked the directors for their time and commitment and closed the meeting at 20.59.</p>  |

Signed \_\_\_\_\_

Date \_\_\_\_\_

Patti Atkinson: Vice Chairman British Carriagedriving



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## British Carriagedriving Council Minutes

Meeting by Conference Call  
 Wednesday 16<sup>th</sup> July 2025 at 7pm

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|   | <p>The Chairman welcomed Jo Alvis who joined the meeting to update Council on issues pertaining to Young Drivers.</p> <p>She reported that the recent Easter camp had been very successful with another next week before the YDs championships. Numbers of competitors at the YD championships have dropped this year with back to back events exacerbating the problem. Estates have a limited number of available dates which means events often have no choice when to run. The Chairman suggested that GM could productively speak to the clubs who are often the event organisers however he felt that the point about dates had already been made. He stressed that it is already difficult to fit club events into the calendar without clashing with national events of those run by neighbouring clubs. It was suggested that if events could be scheduled every fortnight it would encourage more entries but the limitations of the estate availability remains an issue.</p> <p>Unless there is a change of venue, it was felt that it was unlikely that any young drivers would be able to travel to Romania for the 2026 European Youth Championships. Other nations are also struggling with the logistics of travel and cost. Many YDs will miss out on an opportunity to represent their country due to the class age restrictions. The Chairman summarised the procedure for allocating championships and offered to raise these concerns with the FEI via British Equestrian.</p> <p>The Chairman thanked Jo for attending.</p> |
| 1 | <p><b>Present at the on-line meeting:</b> Patti Atkinson, Malcolm Brown, Andrew Counsell, Sara Clinghan, Callum Dougan, Rod Holdsworth, and Dan Naprous.</p> <p>Apologies were received from Dick Lane and Jamie March.</p> <p>Graeme MacArthur was in attendance.</p> <p>The minutes were taken by the Executive Officer, Mary Kusin.</p>   |
| 2 | <p><b>Conflicts of interest</b></p> <p>No new conflicts of interest were noted. Conflicts with individual agenda items will be noted during the meeting.</p>   |
| 3 | <p><b>Minutes of the previous meeting</b></p> <p>A member had asked for a small change of wording to the June Minutes. It was agreed to reword Item 10 to read:</p> <p>A concern was raised at Windsor Park National, following a discussion between officials, that had led to some distress. The Chairman conducted an investigation, and a letter will be sent suggesting a more considerate and sympathetic approach should be adopted when dealing with fellow officials. Details of the complaint will be forwarded for the office records.</p> <p>It was agreed to redact Item 8 in the minutes for June.</p> <p>The minutes of the previous meeting were proposed by AC, seconded by CD, and agreed as a true record of the meeting.</p>   |
| 4 | <p><b>Matters Arising</b></p> <p>There were no matters arising.</p>  |
| 5 | <p><b>Decisions by email</b></p> <ol style="list-style-type: none"> <li><b>FEI Stewards:</b> Jane Isaac, Mick Ripley, Susan Graham and Jo Alvis were agreed as suitable candidates to embark on the road to becoming an FEI Steward.</li> </ol>  |

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|    | <p>2. <b>Use of 200 Club funds:</b> It was agreed to use the existing 200 Club funds to purchase printers for events. A suitable model has been identified which falls within the existing total of available funds. Louise McCutcheon has offered to contact the event organisers to explain how this will be administered.</p>   |
| 6  | <p><b>Correspondence</b></p> <p>There was no correspondence received this month.</p>   |
| 7  | <p><b>Finance</b></p> <p>The accounts for June have been circulated. Membership income is holding up well and ahead of where we were last year. It was noted that the number of Full members had increased with Associate numbers dropping. Start fee income is also being received as expected.</p> <p>1. <b>Auditor's Fee:</b> Further aspects of this discussion were deemed to be confidential by the British Carriagedriving Council.</p>   |
| 8  | <p><b>Legacy Funding</b></p> <p>1. <b>Probationary Officials Expenses:</b> This grant supports the training of probationary officials in the sport. It was suggested that mileage to and from the event (but not at the event) is still paid by BC but meals would no longer be available to claim. Event organisers also have discretion to agree with officials (probationary or otherwise) any additional expense support that they feel is appropriate for their event. BC grant support will be discussed again at the next meeting prior to taking a final decision and canvassing the views of event organisers was encouraged.</p> <p>2. <b>Legacy Funding Guidelines:</b> All directors have been invited to make suggestions for change and these will be brought back for review and discussion at Council later in the year.</p>   |
| 9  | <p><b>Safety Officers and Membership</b></p> <p>There is currently no requirement in the Rule Book that Safety Officers should be BC members. The Rules Committee considered this and plan to recommend that Safety Officers fall in line with other officials from 2026. After considerable discussion, Council agreed unanimously that the Rules Committee's suggestion is adopted with any who are not BC members able to continue to officiate in 2025. It was noted that the Safety Officer for the National Championships is not currently a BC member.</p> <p>A query was raised regarding how this would apply to stewards under the new proposals to develop their role. The cost to volunteers was noted.</p> <p>It was agreed that badges will not be sent to Safety Officers who are not currently BC members.</p> <p>The Chair of the Safety Committee is working with our insurers who are suggesting that training is delivered by a professional to supplement the training provided by BC. The intention is to conduct this over the winter months for the 2026 events.</p> |
| 10 | <p><b>Affiliated Club Meeting</b></p> <p>1. <b>Hat Standards:</b> Keith Atkinson will be invited to a clubs meeting to discuss Hat Standards and the potential of an extension to the rules about when hard hats would be required.</p>  |
| 11 | <p><b>Indoor Carriage Driving update</b></p> <p>There was nothing to report this month.</p>  |
| 12 | <p><b>British Equestrian update</b></p> <p>A new Chair is being sought as Chris Smith has completed his term of office.</p> <p>There have not been any recent meetings.</p>  |
| 13 | <p><b>Media Update</b></p> <p>Event promotion is continuing and the organisers have felt this has been helpful. Post event stories have not been actioned due to time constraints and this will be considered as an action point for 2026.</p> <p>Glebe event would like to use a drone at the event. In previous years this was not permitted in the Rule Book although it was noted that this rule had been omitted from the 2024 Rule Book. The rule in 2023 allowed drones, "with the permission of the event organiser or the President of the Jury". It was felt that a drone could be used very positively but the wording of a new rule and</p>  |

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|    | <p>the implications of drone use would need careful consideration. A comparison with BE rules will be made and the need for the operator to be correctly licensed was noted.</p> <p>Some clubs have started sending items of news.</p> <p>Your Horse Live have not responded and will be contacted again.</p> <p>OPG have been contacted regarding promotional material and a response is awaited.</p> <p>The stand at the RDA championships was very successful. The demonstration by a BC competitor could have been linked productively with the stand, however no one knew in advance this was happening and was therefore a missed opportunity.</p> <p>Memberships have resulted following demonstration days in Scotland. Taking driving to county shows with stands or demonstrations will be discussed with the media committee to formulate a plan for 2026. The Treasurer suggested some legacy funding could be used to support this.</p> <p>More media committee members would be desirable and an appeal has been posted on social media, highlighting the need for someone to focus on content creation. It was suggested that this could also be sent as an email.</p> <p>The email sent, regarding no shows at events, had created some negative feedback but highlighted an important point.</p>  |
| 14 | <p><b>BC Office Report</b></p> <p>The increased membership numbers were noted.</p>   |
| 15 | <p><b>Competitions Committee</b></p> <ol style="list-style-type: none"> <li><b>National Championships 2026:</b> PA noted that she was no longer in a position to take the lead on the event organisation. The Chairman asked the Council members to reach a decision regarding the use of Frickley, or another venue, for the 2026 National Championships. A firm decision will be needed at the next meeting and the Chairman felt that income of around £30k would be needed.</li> <li><b>National Event Starts:</b> An increase in the number of national starts to date was encouraging, however It was noted that the Gateway, VSE and Small Equine classes fluctuated between the national event and the associated club event.</li> </ol> <p>The National Championships schedule will be available shortly with the event added to myClubhouse.</p>   |
| 16 | <p><b>International Teams Committee</b></p> <p>Announcements for teams for the Horse Pairs, Ponies and Para drivers are being considered by the Media Committee. There are seven drivers contesting the H2 Championships in Beekbergen and BC have a strong team this year.</p> <p>The pony selectors met recently and individuals were considered for selection. Britain will be unable to send a team to the Pony Championships as there are no qualified Pony Fours but individuals in Pony Singles and Pony Pairs are still planning to attend.</p>  |
| 17 | <p><b>AOCB</b></p> <p><b>Probationary Official:</b> CD noted he would like to be considered as a Probationary TD and he will start the process by contacting Katy Stewart as the lead for this role.</p> <p><b>Affiliated Clubs:</b> Club activity has been quiet this month. GM thanked RH for attending the latest club meeting. The clubs are being contacted to invite club treasurers to create a group to share information with the meeting scheduled the day after the club meeting.</p> <p><b>Coaching pathway for para drivers:</b> The RDA are meeting tomorrow to discuss the coaching pathway for para drivers.</p> <p><b>Plaques for the Para Championships:</b> These had been provided when their championships ran in conjunction with the BC National Championships in 2019 but not in any other years. A request had been made for plaques for the event this year at Glebe. It was suggested that these would also have to be provided for the YD Championships. The ones at the National Championships are funded by sponsorships. It was agreed that BC would finance these this year. The company will be contacted to see if this can be achieved in the time available.</p> <p><b>Officials List:</b> It was noted that there was a name on List 2 that should be on List 3. This will be amended.</p> <p><b>2026 National Championships:</b> It was confirmed that the Horse Fours and Advanced Horse Pairs National Class at the 2025 National Championships qualifies drivers for the 2026 National Championships.</p> |

**National Championships 2025:** MB declared a conflict of interest. A suggestion was made regarding the possibility of having club classes at the National Championships as the national classes for Horse Fours and Advanced Horse Pairs are likely to be poorly supported so overall competitor numbers may be low. No decision was reached as this could depend on the number of championship entries.

**AOCB:** It was suggested that items needing a decision could be more productively discussed earlier in the meeting with directors listing any items they wished to discuss at the start of the meeting.

As there was no further business the Chairman thanked the directors for their time and commitment and closed the meeting at 21.30.

Signed \_\_\_\_\_

Date \_\_\_\_\_

Andrew Counsell: Chairman British Carriagedriving



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## British Carriagedriving Council Minutes

Meeting by Conference Call  
 Wednesday 18<sup>th</sup> June 2025 at 7pm

|   |   |
|---|---|
| 1 | <p><b>Present at the on-line meeting:</b> Patti Atkinson, Malcolm Brown, Andrew Counsell, Sara Clinghan, Callum Dougan, Rod Holdsworth, Dick Lane and Dan Naprous.</p> <p>Apologies were received from Jamie March.</p> <p>Graeme MacArthur was in attendance.</p> <p>The minutes were taken by the Executive Officer, Mary Kusin.</p>  |
| 2 | <p><b>Conflicts of interest</b></p> <p>No new conflicts of interest were noted. Conflicts with individual agenda items will be noted during the meeting.</p>  |
| 3 | <p><b>Minutes of the previous meeting</b></p> <p>The minutes of the previous meeting were proposed by AC, seconded by SC, and agreed as a true record of the meeting.</p>   |
| 4 | <p><b>Matters arising</b></p> <ol style="list-style-type: none"> <li><b>200 Club Update:</b> East Ayrshire have granted BC a small lottery licence. The existing funds will be transferred to BC and Caroline Allen has agreed to take over administration of the 200 Club.</li> <li><b>Alternative Discipline Day:</b> This event takes place on April 26 at Bury Farm, with the aim of highlighting the non-Olympic sports during the day and finishing with an evening demonstration. There is an option to showcase both outdoor and indoor driving and space for a stand is also available. It is hoped that local clubs may wish to be involved.</li> </ol>   |
| 5 | <p><b>Correspondence</b></p> <p>Any correspondence will be dealt with under AOCB.</p>   |
| 6 | <p><b>Finance</b></p> <p>The accounts have been circulated and are in line with the expected totals, with membership income approaching the annual budget and 16% ahead of this time last year, which is encouraging. Affiliation fees income is as expected, slightly ahead of the same period last year and is close to the full year budget. Start fee income from events has started to come in with most start fees transferred from clubs at the end of the season.</p> <p>The budgeted total loss for 2025 was £16,152. Taking the legacy spend out of the equation, the BC operating loss is currently forecast to be £6,060 (vs Budget £7,752).</p> <p>The Treasurer noted the deposit accounts are still earning a reasonable interest rate that will contribute c£9,500 in interest income this year, and BC hold international class funds, of c£48k, on behalf of the international teams.</p> <p>The two Osberton mobile obstacles are available for clubs or events to borrow and this information will need to be promoted.</p> |
| 7 | <p><b>Legacy Funding</b></p> <ol style="list-style-type: none"> <li><b>NEDTL application:</b> PA declared a conflict of interest. An application had been submitted for funding to assist with the purchase of a new trailer. It was agreed that similar requests had been declined in the past and that this request did not comply with the stated aims of developing the sport. An application to the Special Development</li> </ol>   |

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|    | <p>Fund was suggested. It was noted that BC would be unable to assist with reclaiming VAT. A review of the legacy funding criteria will be added to the next agenda.</p> <p>DN joined the meeting.</p> <p><b>2. Probationary Expenses:</b> There had been an issue with an expense claim which had been investigated. It was agreed to pay the expenses as submitted.</p> <p>The rationale behind the probationary expenses will be considered at the next meeting.</p> <p>RH left the meeting.</p>  |
| 8  | <p><b>Agria – Blenheim sponsorship</b></p> <p>Further aspects of this discussion were deemed to be confidential by the British Carriagedriving Council.</p>  |
| 9  | <p><b>Honours List Nomination</b></p> <p>A member had suggested an eminent carriage driver for a nomination. The criteria laid down by the Prime Minister were considered. After some discussion it was agreed that BC would be happy to support a bid and provide testimonial should the member wish to proceed with the nomination.</p>  |
| 10 | <p><b>Complaint</b></p> <p>A concern was raised at Windsor Park National, following a discussion between officials, that had led to some distress. The Chairman conducted an investigation, and a letter will be sent suggesting a more considerate and sympathetic approach should be adopted when dealing with fellow officials. Details of the complaint will be forwarded for the office records.</p>  |
| 11 | <p><b>Leads paperwork</b></p> <p>Drafts of new paperwork have been created and comments were invited. The Chairman thanked the leads and felt that a change will be implemented to the officials list in 2026 with the intention of including club officials.</p> <p>At present it is aspirational that in 2026 or 2027, a stewarding role will be introduced along the lines of the FEI stewards. It was agreed that change will need to be introduced gradually.</p> <p>A number of members have put their names forward to start the journey to an FEI qualification.</p>   |
| 12 | <p><b>AGM, Conference and Dinner Dance</b></p> <p>It was agreed that it was not necessary to invite a speaker. AC will forward details of the plan for the awards ceremony.</p>  |
| 13 | <p><b>Planning for Safety at Events – revised for approval</b></p> <p>PA declared a conflict of interest. The revised document was proposed by AC, seconded by MB and agreed unanimously by those eligible to vote.</p>  |
| 14 | <p><b>Hat Standards</b></p> <p>Keith Atkinson joined the meeting.</p> <p>Considerable work has been carried out by the Safety Committee to identify a suitable hat standard if Council felt that a standard ought to be set. If this is done, checks will need to be implemented. Tagging of hats, if implemented, could last for up to 5 years. It was noted that hats needed replacing periodically due to wear and tear, the current advice being every 5 years. Some clubs have already introduced a rule that hats must be worn at all times when riding or driving at their events.</p> <p>It was suggested that the possibility of rolling a system out to the clubs could productively be discussed at a club meeting with Keith Atkinson in attendance.</p> |
| 15 | <p><b>Body Protectors</b></p> <p>The FEI will shortly determine a standard for body protectors and have already removed the option of using a back protector. It was felt that driving needed to be flexible regarding standards as there was a wide range of body shapes. The research conducted by the Safety Committee will hopefully help to guide drivers towards a suitable garment. AC will consult with GM regarding the possible introduction to clubs. Keith was invited to the August meeting when this topic will be revisited.</p> <p>Keith Atkinson left the meeting.</p>  |
| 16 | <p><b>Affiliated Club Meeting</b></p> <p>It was noted that at the previous meeting, a number of clubs had objected to a survey that had been circulated and this self-policing by club officials was considered a positive step.</p>   |

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|    | Club involvement with the media committee will be added to the club agenda.   |
| 17 | <p><b>Indoor Carriage Driving update</b></p> <p>A new precision and paces test has been approved by the ICDUK committee and a demonstration test will be driven by Sophia Routledge. A drone will record the test and commentary from Anna Grayston will be added.</p> <p>The next championship date has been confirmed as 10-12 April 2026 at Arena UK.</p>  |
| 18 | <p><b>British Equestrian update</b></p> <p>The British Equestrian document “The State of the Nation” has been circulated to Council.</p> <p>AC will attend a meeting tomorrow on Zoom.</p> <p>Equine welfare remains a primary focus and the task force has been split into three sections to consider all areas. A protocol for coping with incidents is being prepared and videos remain a cause for concern.</p> <p>The FEI Equine Welfare Action Plan is an extensive document and a link will be added to the website in due course.</p> <p>A new Council Chair for British Equestrian will be appointed this year as Chris Smith retires from this role having completed his term of office.</p>  |
| 19 | <p><b>Media Update</b></p> <p>It was felt that the promotion of events was helping to boost entries.</p> <p>An advert has been posted on the BC Facebook page to source an assistant, who is competent creating content and graphics, for CD. There has been no response so far.</p> <p>An email to “Your Horse Live” will be sent shortly to see what cost would be incurred if driving took a stand. The audience attending could be more receptive than those attending the LIHS.</p> <p>OPG have been contacted to investigate the cost of replacing some banners which have been damaged.</p> <p>Cavewood will be shooting the video for stewards at Sandringham and the script writing process has been started.</p> <p>Try Driving documentation is being reworded and circulation is planned for the end of the month.</p> <p>The SCDA/BHS collaboration delivered a very successful Try Driving Day. A report will be sent shortly for publication on the website.</p> <p>The video produced to celebrate the team travelling to Aachen was complimented. CD was asked to thank the media group on behalf of Council.</p>  |
| 20 | <p><b>BC Office Report</b></p> <p>The membership numbers were noted and compared with the previous year.</p>  |
| 21 | <p><b>Competitions Committee</b></p> <p><b>1. National Championships 2026:</b> Frickley, with its central location, had previously been approved as a suitable venue for the National Championships and was being considered as a venue for 2026. A number of roles have provisionally been allocated. A lead for generating sponsorship would be required. It is hoped that more entries can be generated with a revitalised event. Costs were considered, the budget discussed and BC would be carrying the financial risk. PA noted that she and Keith would take on the organisation for the first year but that the support of Council would be essential. She hoped that each Council member would find one obstacle sponsor willing to offer support of £1k.</p> <p>The site has a wide range of natural obstacles which can be combined with mobile obstacles thus reducing the expenditure on obstacle construction. It may also be possible to share aspects of the ridden event structure and facilities to reduce costs for both events.</p> <p>The Chairman asked the Council members to give consideration to this proposal. A poll will be circulated on the Council WhatsApp group and Monday 30<sup>th</sup> June was agreed for a final decision.</p> |
| 22 | <p><b>International Teams Committee</b></p> <p>The Chairman extended thanks to the Chepstow organisers and noted that the venue has grown as an international event. Feedback this year was very positive.</p>  |
| 23 | <p><b>Other Reports</b></p>   |

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|    | <p>Reports had been received with updates from the Safety Committee, International Teams Committee, Safeguarding Lead and the Rules Committee. The Judges Committee and the Equine Infectious Disease Advisory Group both noted they had nothing to report.</p> <p>The <b>International Teams Committee</b> had recently updated Council members at the May meeting and added the following:</p> <ul style="list-style-type: none"> <li>• Progress regarding the suggestion to extend the rule to allow coaches to drive horses before the dressage for para classes only was queried.</li> <li>• They noted a reasonable entry for Chepstow, with more analysis to follow regarding the FEI 2* initiative, and noted that more drivers are asking about the possibility of a 2<sup>nd</sup> international event in the UK.</li> </ul> <p>The <b>Rules Committee</b> have met 3 times and note the following:</p> <ul style="list-style-type: none"> <li>• Proposed FEI rule changes for 2026 have been submitted.</li> <li>• A sub-committee has been created to draft the consolidation of the current rules.</li> <li>• A system has been set up on the BC website inviting members to submit online suggestions for changes or clarifications to the existing BC rules.</li> <li>• Discussed suggested changes or clarifications put forward by members and recommended any changes to Council.</li> <li>• Agreed to accept responsibility for updating and clarifying the pocketbook.</li> </ul> <p>The <b>Safeguarding</b> Lead noted the following:</p> <ul style="list-style-type: none"> <li>• Successful safeguarding courses have been run for clubs. Suzanna Anslow has participated in the BEF working parties (an offshoot of the BEF Safeguarding Action Team) to develop these courses and is BEF-accredited to deliver them.</li> <li>• In responding to a BEF 'self-assessment' survey of the position of safeguarding, BC could helpfully develop a strategy to recognise and respond to 'the youth voice.' This will be the subject of a further report.</li> </ul> |
| 24 | <p><b>AOCB</b></p> <p><b>Probationary Official Promotions:</b> MB proposed that Peter Langthorne was promoted to the list of qualified officials. This was seconded by PA and agreed unanimously.</p> <p>SC declared a conflict of interest. MB proposed that Alwyn Morrison was promoted to the list of qualified officials. This was seconded by DN and agreed unanimously by those eligible to vote.</p> <p><b>Progression:</b> At Cricklands, a novice competitor had just missed the required score to move up to Open and the criteria for progression were questioned. It was suggested that the competitor concerned submits a suggestion to the Rules Committee who are currently conducting a review of the rules and inviting comments from members.</p> <p>As there was no further business, the Chairman thanked the directors for their time and closed the meeting at 9.35pm.</p>  |

Signed \_\_\_\_\_

Date \_\_\_\_\_

Andrew Counsell: Chairman British Carriagedriving



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## British Carriagedriving Council Minutes

Meeting by Conference Call

Wednesday 21<sup>st</sup> May 2025 at 7pm

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|   | <p>Mary Jane Campbell offered apologies from Julie Camm who was unable to connect from Hopetoun.</p> <p>International points of note include:</p> <ul style="list-style-type: none"> <li>• Teams are making progress with exchanges of information between selectors.</li> <li>• A chefs' meeting took place yesterday. It was felt that there is a discrepancy between the rules and the details of progression on the website. She suggested a flow chart to make the process clearer. MJC was asked to send details to the Rules Committee. It was noted that all club and BC members had the option to suggest rule changes via a new form which has been emailed to all members and was also available on the website.</li> <li>• MJC asked if the Selection Table could be added to the Index on the website.</li> <li>• MJC asked if Development Squad members could be listed on the selection table with some form of identification to indicate the different level. It was agreed to implement this idea.</li> <li>• A selectors meeting had taken place and the group read the document detailing "guidance for selectors" at the start of the meeting. Council was invited to read through this document and identify any queries.</li> </ul> <p>The ponies are not yet a completely cohesive group, although progress is being made, and some areas of the organisation need further work.</p> <p>It was noted that GBR had performed well at RWHS and had received a wild card invitation to Aachen. The Chairman noted that he was optimistic os sending a team to Lähden for the European Championships.</p> <p>The next FEI Youth Championships is scheduled to take place in Romania which presents a number of logistical issues. It was noted that Romania have never had a youth team and a test event was not practical and discussions regarding the venue are in progress with other nations.</p> <p>The para driving Chef d'Equipe had been in contact with the Rules Committee regarding various mitigations for para drivers. One has not been accepted which relates to someone else driving the pony/horse in the 60 minutes prior to the dressage. This is accepted by the FEI although the issue of safety was noted with the physical limitations of some drivers accessing their carriage as it may be necessary to take the pony out of the carriage. The Chairman felt that it was important for people to drive their own pony and not all drivers could afford to have their trainer attend the event. It was agreed to await a recommendation from the Rules Committee.</p> <p>Some drivers had indicated that they were not comfortable with their names being posted on social media when they are competing abroad. Others felt that names should be promoted. MJC was asked to send the media group a list of names who did not wish to be mentioned.</p> <p>The Chairman expressed his thanks to everyone who was driving the international teams forward to be more competitive.</p> |
| 1 | <p><b>Present at the on-line meeting:</b> Patti Atkinson, Malcolm Brown, Andrew Counsell, Sara Clinghan, Callum Dougan, Rod Holdsworth, Dick Lane and Dan Naprous.</p> <p>Apologies were received from Jamie March.</p> <p>The minutes were taken by the Executive Officer, Mary Kusin.</p> <p>Sarah MacLaughlin was in attendance.</p>   |
| 2 | <p><b>Conflicts of interest</b></p> <p>No new conflicts of interest were noted. Conflicts with individual agenda items will be noted during the meeting.</p>  |

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| 3  | <p><b>Minutes of the previous meeting</b></p> <p>The minutes of the previous meeting were proposed by AC, seconded by MB, and agreed as a true record of the meeting.</p>   |
| 4  | <p><b>Matters arising</b></p> <ol style="list-style-type: none"> <li><b>200 Club Update:</b> East Ayrshire have not yet responded to the request for a small lottery licence. The new administrator will be contacted and updated on the current position.</li> <li><b>Update: Hat and body protector rules and adoption by BC following discussion with clubs:</b> This was discussed at the club meeting and through individual clubs. Although one club had suggested that the transition from back protectors to body protectors should be recommended now and implemented for 2027 there had been very little feedback to the club liaison, and it was felt that the clubs were generally in agreement with this change. This will be taken back to the next club meeting. Some Council members felt that 2027 should be 2026. It was suggested that any standard was set to last five years.<br/><br/>The Safety Committee had liaised with the Pony Club who were happy for BC to adopt their hat standard and paperwork.</li> <li><b>Alternative Discipline Day:</b> Further information had been obtained. There was some discussion about the amount of space available and the problem of finding people to participate. The organiser will be phoned to discuss this opportunity further. Local clubs could be contacted to see if they would be willing to participate.</li> </ol> |
| 5  | <p><b>Correspondence</b></p> <p>Dick Lane joined the meeting.</p> <ol style="list-style-type: none"> <li><b>Email from Derrick Mayes re obstacle widths:</b> After further discussion, it was agreed to adopt the Rules Committees recommendation of 3m.</li> <li><b>Email from H1 Chef d'Equipe: Request for squad members to be acknowledged and designated as either full squad members or development level (DL) squad members:</b> This was agreed during the presentation from Mary Jane Campbell.</li> </ol>   |
| 6  | <p><b>Decisions by email</b></p> <ol style="list-style-type: none"> <li>Council approved the new Development Squad document.</li> </ol>   |
| 7  | <p><b>Finance</b></p> <p>The Treasurer shared his screen and showed Council the new forecast column. He noted that membership had some distance to go to match the forecast but the membership income had increased considerably. Interest earned on our accounts was higher than expected.</p>   |
| 8  | <p><b>Legacy Funding</b></p> <p>Bede events have supplied invoices for the materials used in the construction of the mobile obstacles and it was agreed that these invoices will now be paid.</p>   |
| 9  | <p><b>Promotional Material</b></p> <p>The purchase of banner flags was suggested. The cost is £185 / flag which includes the stand. It was noted that these were not planned for use around arenas. The purchase of 2 units was agreed.</p>   |
| 10 | <p><b>Planning for Safety at Events – revised for approval</b></p> <p>The revised document has been simplified. A copy will be sent to the clubs with the notes.</p> <p>Thanks were expressed to the Safety Committee for progressing this following the Client Survey Report instigated by our insurers.</p>   |
| 11 | <p><b>Affiliated Clubs Outstanding Affiliation Payments</b></p> <p>It was noted that four clubs had not yet affiliated. It was suggested that clubs should be encouraged to pay more promptly though most did so in December. An additional levy for paying late was considered for future years.</p> <p>A letter will be sent to all clubs that have not yet affiliated to request payment by 1st June.</p> <p>For 2026, clubs will be advised of a penalty for paying after 31st December and reminded that attendance at club meetings depends on current affiliation being up to date.</p>  |
| 12 | <p><b>Affiliated Club Meeting</b></p>   |

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|    | <p>Monthly meetings have proved popular and this frequency will be retained. The next meeting takes place on Monday 2<sup>nd</sup> June. It was noted that not all clubs were engaged during the meetings or in the clubs' email group.</p> <p>It was suggested that attendees identify themselves at the meeting to see which clubs they are representing.</p>  |
| 13 | <p><b>Indoor Carriage Driving update</b></p> <p>There was nothing to report this month.</p>  |
| 14 | <p><b>British Equestrian update</b></p> <p>The Volunteer Project is making progress and it is the intention to seek further funding from British Equestrian.</p>   |
| 15 | <p><b>Media Update</b></p> <p>Zilco no longer wish to sponsor the Try Driving days. The website will be updated to BC Try Driving days and the Zilco logo removed. Documentation is being updated and this, with the application form, will be added to the website. Zilco are happy to continue supplying goodie bags for attendees at Try Driving Day events.</p> <p>Howden and HarnessStuff sponsorship packages have been agreed.</p> <p>Monthly seminars have been popular and the YouTube channel is being well used. A link to the YouTube channel will be added to the front page of the website. Other topics are being discussed.</p> <p>The media meeting had a lower attendance than usual due to RWHS.</p> <p>Attendance at "Your Horse Live" was suggested to reach a wider equestrian audience. A quotation for attendance will be requested and CD noted he was happy to attend.</p> <p>Website designers have been contacted for quotations. The designers for the websites for other equestrian disciplines have been contacted. One quotation in excess of £10k has been received so far although other designers may have cheaper options.</p> <p>A promotional video to promote the team invitation to Aachen was suggested to focus on the drivers.</p> <p>A volunteer to work alongside the media lead is desirable due to the workload and the members will be asked if there is anyone with the necessary experience who would like to take this on. This will be sent to members via social media and email.</p> |
| 16 | <p><b>BC Office Report</b></p> <p>Membership numbers are only very slightly lower than this time in 2024 and the membership income is considerably higher.</p>   |
| 17 | <p><b>Competitions Committee</b></p> <p>Frickley has been visited and is a recommended venue for the National Championships in 2026. It was reported that the estate had excellent facilities with good access from north and south. A tenure of 3 to 5 years was discussed with the landowner.</p>  |
| 18 | <p><b>International Teams Committee</b></p> <p>This was discussed at the start of the meeting.</p>   |
| 19 | <p><b>AOCB</b></p> <p>It was agreed to send complimentary copies of the Rule Book to all Council and Rules Committee members.</p> <p>As there was no further business, the Chairman closed the meeting at 9.30pm and thanked the directors for their attendance.</p>   |

Signed \_\_\_\_\_

Date \_\_\_\_\_

Andrew Counsell: Chairman British Carriagedriving



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## British Carriagedriving Council Minutes

Meeting by Conference Call

Wednesday 16<sup>th</sup> April 2025 at 7pm

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|---|---|
| 1 | <p><b>Present at the on-line meeting:</b> Patti Atkinson, Malcolm Brown, Andrew Counsell, Sara Clinghan, Callum Dougan, Rod Holdsworth, Dick Lane, Jamie March and Dan Naprous.</p> <p>The minutes were taken by the Executive Officer, Mary Kusin.</p> <p>Graeme McArthur attended from 7.30pm as the Affiliated Club Liaison.</p> <p>Sarah MacLaughlin was in attendance.</p>   |
| 2 | <p><b>Conflicts of interest</b></p> <p>No new conflicts of interest were noted. Conflicts with individual agenda items will be noted during the meeting.</p>  |
| 3 | <p><b>Minutes of the previous meeting</b></p> <p>The minutes of the previous meeting were proposed by SC, seconded by AC, and agreed as a true record of the meeting.</p>   |
| 4 | <p><b>Matters arising</b></p> <ol style="list-style-type: none"> <li>1. <b>200 Club Update:</b> The form is completed and needs 2 signatures. AC and PA indicated they were happy to sign on behalf of BC.</li> <li>2. <b>Development Level Squad document:</b> It was agreed that a consistent approach for all squads is desirable and a generic form has been created. This will be published shortly on myClubhouse after a copy has been sent to Council for approval.</li> <li>3. <b>Council Lead for Diversity and Inclusion:</b> AC volunteered for this role. <ul style="list-style-type: none"> <li><b>FEI body protector rules and adoption by BC:</b> Council were reminded that FEI rules would be deferred for 12 months but, where safety is concerned, new FEI rules can be introduced to the BC Rule Book at the same time. It was felt that members should be advised that this rule will be introduced in 2026 with a recommendation to upgrade any back protectors to body protectors before the New Year. Some companies manufacture a short-backed version which is more suitable for seated drivers. The FEI do not specify a standard but it was felt that members need guidance to avoid purchasing an inappropriate garment. A potential problem was noted due to physical differences between showjumpers/eventers and some carriage drivers.</li> <li>The BHS are joining with SCDA to run a Try Driving Day and this collaboration highlighted that BC did not stipulate a hat standard. It was agreed to discuss this with the clubs at their next meeting.</li> <li>If BC stipulates a specific standard for hard hats, a tagging system would be needed in conjunction with a time frame for the regulation. Adoption of the standard specified by the FEI was considered and it was suggested that suppliers of driving equipment are contacted to establish which standard of hat they have been supplying.</li> <li>The Safety Committee are currently reviewing standards for hats and body protectors and they will be asked to produce their recommendation, subject to wider consultation, on the most appropriate standard for BC activities for the next Council meeting.</li> </ul> </li> <li>4. <b>BC Equipment:</b> Most items of equipment have been recovered although some items are still missing. Storage was offered close to Ashfields and a booking system is planned for anyone wishing to borrow any items. It was noted that some items which were stored at Cirencester have been sold to the Glebe event.</li> </ol> |

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|    | <p><b>5. Championship Classes at Sandringham and Cricklands:</b> An email will be sent to any drivers who contested either class in 2024 to notify them that they will automatically be eligible to contest the 2025 championships.</p> <p><b>6. VSE Qualifying Classes:</b> It was suggested that clubs are invited to run VSE classes to encourage more drivers at the National Championships.</p> <p><b>7. Equality Information:</b> It was noted that the EDI information on the website needed updated.</p>  |
| 5  | <p><b>Correspondence</b></p> <p><b>1. Email from Cavewood:</b> Cavewood suggested that volunteers are incentivised to help at events by putting their names into a draw for tickets to the London International Horse Show. It was felt that clubs could introduce a similar system and tailor prizes to something suitable for their volunteers. This will be discussed at the next Volunteers meeting.</p> <p><b>2. Email about an Alternative Discipline Day:</b> The organiser will be contacted to discover more detail about what is involved.</p> <p><b>3. Email from Derrick Mayes re width of gates in lightweight obstacles:</b> MB declared a conflict of interest. The 5m gap currently specified encourages drivers to use the same routes and allows very fast driving. Following a test with a narrower gap of 4m, the narrower gap was felt to be effective. This change was already approved by the Rules Committee. A gap of 3.5m as a minimum was proposed and agreed. It was noted that lightweight triangular obstacles were being phased out.</p> <p><b>4. Phone call from a member:</b> The timing of invitations for RWHS had been queried and preference for drivers who support the National Events requested. This discussion has also taken place between the H4 Chef d'Equipe and the BC Chairman. It was agreed to retain the current system.</p> |
| 6  | <p><b>Decisions by email</b></p> <p>1. Council approved the selection events for Horse Fours in 2025 as Hopetoun, Cricklands/Chepstow and Sandringham.</p>  |
| 7  | <p><b>Finance</b></p> <p>The Treasurer noted that the monthly accounts were in line with expectations for this time of year and took Council through the figures for March including the balance sheet. It was noted that the international accounts, related to monies raised by the international teams and were used for funding international teams and these costs did not fall on BC. The Treasurer will prepare a forecast update for 2025 to compare with the approved Budget.</p>  |
| 8  | <p><b>Legacy Funding</b></p> <p>An event had requested funding for vet support, but it was agreed that this was not in line with the current policy on vet support for new venues stepping up to BC events for the first time. .</p>  |
| 9  | <p><b>Indoor Carriage Driving update</b></p> <p>Feedback indicates that it was one of the best indoor finals yet with 130 entries including a number of para drivers. There had been a YD World Cup Challenge which had been a huge success and the dog show had been excellent entertainment. A raffle had raised over £900 for Grass Sickness research. ICDUK expressed their gratitude to BC for covering the cost of the on-line coverage on Horse and Country and BC's role was highlighted in the commentary. The course designer was complimented on the cones course and obstacles which had driven smoothly.</p> <p>A provisional date has been booked for 2026.</p> <p>DL left the meeting.</p>   |
| 10 | <p><b>British Equestrian update</b></p> <p>Work on safeguarding is ongoing and British Equestrian has a new policy prepared. Training is planned for club Safeguarding officers which will be available on a variety of dates. Suzanna will attend the next club meeting to address any concerns around safeguarding. This will be added to the next club agenda.</p> <p>The concept of Safe Sport is being rolled out with resources to be made available for our website in due course. It was noted that the FEI have recently created a new safeguarding course which is available to all.</p> <p>The Volunteer Project's first video has been published.</p>   |
| 11 | <p><b>Media Update</b></p>  |

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|    | <p>The first video, showing what volunteers do in carriage driving, has been widely shared and added to some club's websites.</p> <p>Growing the YouTube channel could generate income if various criteria are met.</p> <p>Promotion of National events has started.</p> <p>Strangles Awareness Week have suggested daily posts which is rather onerous for a small organisation but BC may be able to piggyback the BEF posts.</p> <p>Attendance at the most recent members meeting had been slightly disappointing with only 41 members attending.</p> <p>CD will be reaching out to all registered BC photographers to remind them to send in photos after events which can then be used for promotion/publicity. A reminder will be given of the policy on this as it may have been some time since photographers have read this.</p> <p>Try Driving documentation is being updated.</p> <p>Drivers competing in international events have been promoted but some drivers do not wish to be identified as competing abroad. Drivers will not be named but reference will be made to the events and the classes.</p>   |
| 12 | <p><b>BC Office Report</b></p> <p>Current membership numbers had been circulated.</p>   |
| 13 | <p><b>Competitions Committee</b></p> <p><b>1. Selection and Ratification panel for H4s:</b> DN declared a conflict of interest. Previously this had consisted of AC, Peter Bennett and Zoe Morgan. The addition of Jane Isaac was proposed. These individuals will be contacted to see if they are happy to fulfil this role.</p>   |
| 14 | <p><b>International Teams Committee</b></p> <p>There was nothing to report other than the progress of the Development Squad Application discussed under item 4.2.</p>   |
| 15 | <p><b>AOCB</b></p> <p><b>Zilco Support:</b> It was noted that agreement has not yet been reached for this year's Zilco support for Try Driving. Further aspects of this discussion were deemed to be confidential by the British Carriagedriving Council.</p> <p><b>Try Driving:</b> CD has taken responsibility for collating information on Try Driving events for 2025 and ensuring that organisers have completed the relevant forms to ensure they are provided with funding from BC as agreed by Council for this year.</p> <p><b>Officials Badges:</b> These are work in progress.</p> <p><b>2025 Rule Book:</b> This is work in progress and will be sent to the printer this week.</p> <p><b>Competence Card:</b> An issue had been raised for a member who had queried the timing of a Competence Card. It was confirmed that the card is valid for three years. A note will be sent to the Chairman of the Rules Committee.</p> <p><b>Club Meeting agenda Items:</b> Introduction of body protector and hat standards</p> <p><b>Club Safety Information:</b> It was suggested that help could be offered to the clubs to ensure they are completing risk assessments. This needs to be targeted at the clubs that have not yet complied with the request. The Chairman requested a list of the clubs that were in this situation.</p> <p><b>Event Entries:</b> A member survey to identify factors that influence entry levels at events was agreed.</p> <p>As there was no further business, the Chairman thanked the directors for their attendance and closed the meeting at 21.35.</p> |

Signed \_\_\_\_\_

Date \_\_\_\_\_

Andrew Counsell: Chairman British Carriagedriving



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## British Carriagedriving Council Minutes

Meeting by Conference Call

Wednesday 19<sup>th</sup> March 2025 at 7pm

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| 1 | <p><b>Present at the on-line meeting:</b> Patti Atkinson, Malcolm Brown, Andrew Counsell, Sara Clinghan, Callum Dougan, Dick Lane and Jamie March.</p> <p>Apologies were received from Rod Holdsworth and Dan Naprous.</p> <p>The minutes were taken by the Executive Officer, Mary Kusin.</p> <p>Graeme McArthur attended from 7.30pm as the Affiliated Club Liaison.</p> <p>Sarah MacLaughlin was in attendance.</p>  |
| 2 | <p><b>Conflicts of interest</b></p> <p>No new conflicts of interest were noted. Conflicts with individual agenda items will be noted during the meeting.</p>  |
| 3 | <p><b>Minutes of the previous meeting</b></p> <p>The minutes of the previous meeting were proposed by DL, seconded by SC, and agreed as a true record of the meeting.</p>   |
| 4 | <p><b>Matters arising</b></p> <ol style="list-style-type: none"> <li><b>200 Club Update:</b> A volunteer has come forward to run the 200 Club. A gambling licence needs to be issued by the local authority. Some investigation is needed to see where the licence now has to be held.</li> <li><b>H1 Development Level Squad document:</b> Mary Jane Campbell and Jane Isaac will be asked if this is now ready for the attention of Council.</li> <li><b>DIAP:</b> The plan was approved by Council and the Chairman thanked MK and RH for their input. It was noted that a Council lead needs to be appointed to take this forward. Council were asked to consider who might be willing to take this on and there will be further discussion of this role at the next meeting.</li> <li><b>Timing of payments from ICDUK:</b> Further aspects of this discussion were deemed to be confidential by the British Carriagedriving Council.</li> </ol>   |
| 5 | <p><b>Correspondence</b></p> <ol style="list-style-type: none"> <li><b>Email from H1 Chef d'Equipe re selectors:</b> CD and DL declared a conflict of interest. The list of selectors was agreed unanimously.</li> <li><b>Email inviting BC to advertise in the RWHS programme:</b> It was agreed unanimously that BC did not have sufficient funds for a programme advert this year. It was agreed to ask RWHS if they would be happy for BC to distribute the new leaflets.<br/><br/>It was suggested that a banner flag promoting BC would be advantageous, however storage and maintenance will need to be considered prior to purchase. This will be discussed again at the next meeting after some costs have been established. It was suggested that these could be financed from the 200 Club monies.<br/><br/>Sponsorship has been obtained to increase the prize money on offer. P4 and H4 have been offered assistance with travelling costs.</li> <li><b>Email from H4 Chef d'Equipe re invitations to RWHS:</b> The H4 Chef d'Equipe had submitted a list of the proposed order of invitations for RWHS. GB IV had queried the timing of the list and suggested it should be seen much earlier to allow for preparation of horses. It was noted that Robert Wilkinson had supported no GBR events in 2024. It is likely, although not confirmed, that GBR will have four, and possibly five, invitations. It was agreed unanimously</li> </ol> |

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|    | <p>to support the list with Dan Naprous first, Karren Basset second, Robert Wilkinson third, George Bowman IV fourth and Barnaby Bowman fifth.</p> <p>It was felt that we would like to have GBR horse fours keen to participate in the 2026 World Championships.</p> <p>It was noted that there had been no word from the pony Chef d'Equipe regarding invitations.</p>   |
| 6  | <p><b>Decisions by email</b></p> <ol style="list-style-type: none"> <li>1. Albert Sayers promotion to the list of fully qualified officials was approved.</li> </ol>   |
| 7  | <p><b>Finance</b></p> <p><b>Zilco Invoice:</b> A meeting has been held with Zilco and, going forward, quarterly meetings have been arranged. Dates and venues for Try Driving days are currently being sought which needs to be seen before Zilco will commit to sponsorship for 2025. The monies received from Zilco to support Try Driving and the support from the legacy monies was noted. There has not been any proposal to change this. Zilco had been disappointed at the lack of Try Driving days in 2024 so have not paid the invoice issued last year. This will be considered in a short Zoom meeting with the Chairman, Treasurer, Executive officer and CD.</p> <p>It was confirmed that clubs are covered by insurance to run Try Driving days.</p>   |
| 8  | <p><b>Legacy Funding</b></p> <ol style="list-style-type: none"> <li>1. <b>ICDUK request for funding to televise championships on Horse and Country TV:</b> It was noted that Horse and Country was no longer a TV channel and was only available as an on-line subscription service. 1,068 viewers had watched the live stream. It was noted that these numbers were disappointing. It was felt that promotion of BC during the transmission would be desirable as BC are supporting the event and banners can be displayed in the main arena. This request was approved unanimously.</li> <li>2. <b>CDSGdd request for funding to support training:</b> CD declared a conflict of interest. It was noted that this is a regular training event that should be self funding, like other clubs. The application also mentioned World Championship preparation but this would need to be extended to all international squads. This application was declined however, if a Try Driving type of day to encourage new para drivers was an option, support could be considered.</li> <li>3. <b>Transfer up funding application for FEI Steward:</b> This was agreed unanimously.</li> </ol> |
| 9  | <p><b>Indoor Carriage Driving update</b></p> <p>Planning is going well for the indoor championships. Over one hundred entries is the target for competitor numbers. Promotion on the BC website was requested.</p> <p>The awards presentations at the dance will be continued this year.</p>   |
| 10 | <p><b>British Equestrian update</b></p> <p>AC will attend the Council meeting tomorrow.</p> <p>A safeguarding note had been circulated.</p>  |
| 11 | <p><b>British Equestrian Strategy 2025-2030</b></p> <p>BEF have published their new strategy and Council were asked to consider this and see how the BC strategy documents can be aligned with the BEF strategy. The volume of meetings is onerous for the smaller member bodies, staffed by volunteers, who struggle to keep up with the requirements.</p>  |
| 12 | <p><b>Guidance for Organisers of BC and BC Affiliated Club training Events</b></p> <p>More stringent controls have been created to ensure, particularly young drivers, are safe if a trainer is not appropriately qualified. This document was approved and will be sent to clubs and event organisers.</p> <p>Suzanna has agreed the structure of safeguarding with British Equestrian and training will be offered to clubs and event organisers.</p>  |
| 13 | <p><b>BHS Liaison Update</b></p> <p>The advert for the BHS Access Team's search for a volunteer Carriage Driving representative to join the Society's Access &amp; Rights of Way Advisory Committee (AROWAC) had been circulated. Fiona Powell has agreed to liaise with this person, on behalf of BC, once they are appointed.</p>  |
| 14 | <p><b>Media Update</b></p>   |

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|    | <p>Feedback had been received and notifications for members meetings will be sent much further in advance. These will go to BC and affiliated club members.</p> <p>Information from events had been requested but the response indicated that this was on the schedules.</p> <p>Facebook is being used to direct people to the website. The cost of a website designer is being investigated with a view to upgrading the website.</p> <p>The Media Committee is seeking new members. An appropriate volunteer has been identified and discussions are ongoing.</p>  |
| 15 | <p><b>Welfare Meeting Notes</b></p> <p>Consideration is being given to the content for the welfare video.</p>  |
| 16 | <p><b>BC Office Report</b></p> <p>Membership statistics were noted and the status of the 2025 affiliations explained.</p>  |
| 17 | <p><b>Competitions Committee</b></p> <ol style="list-style-type: none"> <li><b>2026 National Championships - location &amp; committee:</b> A new central location is desirable which will need a committee of committed people to organise it. The existing venues have been well used and a new venue would help rejuvenate the event and hopefully see an increased number of competitors. There would be fresh obstacles with which people are not familiar. This proposal had the full support of Council.</li> <li><b>Eligibility for 2025 championships - Gateway and VSE classes:</b> At present, Gateway competitors can qualify at club or national events for the NCs and compete there with an affiliated club membership. Council was asked if it would be acceptable, if VSE classes are expanded to include club qualifiers, that the VSE drivers also, for one year, can enter the NCs with an affiliated club membership? This was agreed unanimously.</li> <li><b>National Championship classes at alternative venues:</b> H4 and H2 are holding their national championships at Chepstow and Sandringham respectively due to the proximity of their world championships. BC will supply rosettes. It was noted that a number of drivers may not have qualified as the events are earlier than usual in the season. For 2025 it was proposed that anyone who is eligible can enter and this was agreed unanimously.</li> <li><b>VSE Qualification for the National Championships:</b> Some events are organising VSE classes however there are significant gaps across the country. A system of VSE qualifying classes was suggested which can be run by clubs which will hopefully increase the number of qualified drivers. This was agreed unanimously.</li> </ol> <p>Events had been approached to see why they chose not to run VSE classes and some of the class requirements were felt, by some, to be too onerous. Others felt safety and horse welfare can be compromised depending on the size and style of the obstacle and these classes can create a lot of work for very few competitors. Some clubs already run VSE classes while others are prioritising Gateway.</p> <ol style="list-style-type: none"> <li><b>Process to approve event schedules:</b> It was proposed that the chair of the Competitions Committee plus a Council member can approve the schedules and this was agreed. MB volunteered to be the Council representative.</li> <li><b>Osberton:</b> Osberton has been removed from the event calendar. The organiser will be contacted to see what the current plans are.</li> </ol> |
| 18 | <p><b>FEI body protector rules and adoption by BC</b></p> <p>The FEI has amended the rules pertaining to body/back protectors and hat standard. It was felt that the introduction of a marathon hat standard for BC should be considered. This will be added to the next agenda and considered when the club liaison representative is present.</p>  |
| 19 | <p><b>Review of the officials list</b></p> <p>A copy of the list will be sent to the new leads MB, Katy Stewart and AC/Sandra Fisher.</p> <p>MB noted that a new list was being created where it would be helpful to retain experienced officials, who are no longer qualified to officiate at National level, and add club members who may not be BC members. This was felt to be a positive idea.</p>  |
| 20 | <p><b>International Teams Committee</b></p> <p>Clinics and meetings are held regularly.</p>  |
| 21 | <p><b>AOCB</b></p>   |

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| <p><b>Officials list:</b> An enquiry has been received regarding the process to become a qualified official. It was noted that new processes are currently under construction. The person concerned will be put in contact with the relevant lead.</p> <p><b>Officials' badges:</b> A new company has been identified to provide these and a sponsor found. The cost of these will be sent to SC.</p> <p><b>Competence Cards:</b> A change was proposed to the wording where the marathon has to suit the class. This was agreed unanimously.</p> <p><b>BC Equipment:</b> A considerable amount of BC equipment is stored at various locations and it was agreed that a list of items and their locations would be created</p> <p><b>Judge Promotion error:</b> It was agreed that the judge who had been added to the officials list at Grade 2, should actually be listed as Grade 3.</p> <p><b>FEI Rule Changes:</b> AC offered to circulate the 210 pages of driving rule changes to anyone who is interested.</p> <p>As there was no further business, the Chairman thanked everyone for their attendance and closed the meeting at 21.40.</p> |
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Signed \_\_\_\_\_

Date \_\_\_\_\_

Andrew Counsell: Chairman British Carriagedriving

## British Carriagedriving Council Minutes

Meeting by Conference Call Wednesday 19<sup>th</sup> February 2025

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| 1 | <p><b>Present at the on-line meeting:</b> Patti Atkinson, Malcolm Brown, Rod Holdsworth, Sara Clinghan, Callum Dougan, Dick Lane, Jamie March and Dan Naprous.</p> <p>Apologies were received from Andrew Counsell</p> <p>The minutes were taken by the Sarah McLaughlin</p> <p>Graeme McArther attended the meeting as Club Liaison to Council.</p>  |
| 2 | <p><b>Conflicts of interest</b></p> <p>No new conflicts of interest were noted. Conflicts with individual agenda items will be noted during the meeting.</p>  |
| 3 | <p><b>Minutes of the previous meeting</b></p> <p>The minutes of the previous meeting were proposed by DL seconded by SC and agreed as a true record of the meeting.</p>   |
| 4 | <p><b>Matters arising</b></p> <ol style="list-style-type: none"> <li>1. <b>Review of the Strategic Plan:</b> Deferred to next meeting, all to read.</li> <li>2. <b>Review of Risk Register:</b> Deferred to next meeting, all to read.</li> <li>3. <b>Schedules:</b> All schedules received and approved. It was considered the pro forma did not speed up the process, the word document being sent to amend would seem easier. Meeting required with Event Organisers to plan for next year. Timescales discussed, it was highlighted that it is unrealistic for people to commit to roles prior to Christmas and delays in gathering information is expected. It was noted that the event dates are the priority. Some early events (April &amp; May) may require schedule publication sooner.</li> <li>4. <b>DIAP –</b> A draft has been produced and will be amended before circulation. No meeting required.</li> <li>5. <b>Training Committee:</b> Lead roles are now assigned. Clinic at Ashfields this weekend.</li> <li>6. <b>New event Ashfields:</b> Entries now open on My Clubhouse.</li> <li>7. <b>Wording for selectors change;</b> The wording for selectors was agreed to reflect that the panel should consist of 3 or 5 selectors. Proposed by SC and seconded by CD.</li> </ol> <p><i>Appointment of the Selection Panel and Appeal Panel</i><br/><b>14. No later than the 31 March in the First Selection Year, Council will ratify the Selection Panel which will consist of 3 or 5 –</b></p> <ol style="list-style-type: none"> <li>8. <b>Horse 4's National Championship:</b> Confirmed for Chepstow. National and FEI Horse 4's will run under the same conditions, with identical judges, marathon and cones courses.</li> </ol> |
| 5 | <p><b>Correspondence</b></p> <ol style="list-style-type: none"> <li>1. <b>KA requests ICE on all entry forms:</b> This is standard practise for National Competitions and is believed to be implemented by all clubs. . The question was raised do we have ICE information for all other individuals assisting on the showground (e.g volunteers, officials etc) It was emphasised that this information is vital. . This is a recommendation from Council to the Clubs and should be addressed in the next club meeting. Information to be passed to GM to pass onto clubs. GDPR to be adhered to.</li> <li>2. <b>Email from SM on behalf of CMMG, requesting tick box be added to International Membership on My Clubhouse:</b> Approved by International Committee. No objections received from council.</li> </ol>  |
| 6 | <p><b>Media Update</b></p> <ol style="list-style-type: none"> <li>1. The Media, Communications and Promotion Plan for 2025 was sent to the council on 24<sup>th</sup> January, and no comments were received. It is now ready for approval. It was requested that the "Goals and Aims" and "Key Stakeholders" sections focus more on Membership. The CMMG will</li> </ol>   |

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|    | <p>take ownership of newsletters directed to BC members and Affiliated Club members, and Membership will be added to the Stakeholders section. The plan was considered excellent and can be modified as needed.</p> <p><b>Proposal:</b> RH proposed, SC seconded. A copy will be sent to GM for review.</p> <ol style="list-style-type: none"> <li>2. Website: All training events and clinics only to be shown on the training calendar. PA will continue as liaison for website to VK, CD to be kept up to date. Official documents for the website must be approved by the office before being uploaded. New social media content will be reviewed by the CMMG, with three council members in the group. AC approved Para Equestrian page wording written by CD. Timescales for updating website discussed. It was agreed that CD would manage timescales with VK. Front page of website discussed to provide information for new members. To be discussed in the next CMMG meeting.</li> <li>3. Update on media plan: Continue with council and committee posts. Club focus posts continuing this week. SM to contact clubs in relation to news and ask them to respond to MJ.</li> <li>4. Email going to event organisers so their events can be promoted. Save the date posts planned for March along with Steward and Volunteer outreach.</li> <li>5. Meeting next week with Zilco: need to educate organisers on how they can run and provide support. A couple possibly in the pipeline already this year.</li> <li>6. It was noted that BC Chit Chat requests seem to have horse connections but not driving, this is good and possibly off the back of the LIHS.</li> <li>7. Cavewood meeting; very positive. Ideas and branding discussed.</li> <li>8. Member talks: 3<sup>rd</sup> March first one with Martina on feet. Martina also agreed to do a prerecorded session that can be up loaded on to YouTube.</li> <li>9. It was noted that there is a clash on the above date with the Affiliated Club Meeting. Timescales difficult to manage to allow time for council minutes to be produced and approved and then time after the Club Meeting to allow information to be gathered to present at the next council meeting. It was agreed that the Club Meeting should move to 10<sup>th</sup> March.</li> <li>10. CD attending Welfare meeting and intends to strengthen the partnership.</li> <li>11. Carriage Commentator: February article on Training Structure. March article submitted.</li> <li>12. Membership renewal: to be worked on by the group.</li> </ol> |
| 7  | <p><b>Finance</b></p> <p><b>December Numbers:</b> Draft figures were provided. As it is the year-end, further work is required for the preparation of the annual accounts for audit. The last forecast indicated a potential operating loss (before legacy investment) of £6,500, but the final figure may come in under £5,000, subject to the finalisation of year end costs. The BC Office &amp; Insurance review is ongoing to find additional cost savings that will address the ongoing operating losses.</p> <p><b>Zilco Invoice:</b> This needs to be factored into the final figures.</p> <p><b>Legacy Update:</b> Approved amount stands at approximately £4,400. A more detailed breakdown will be included in the upcoming report.</p> <p><b>Audit Fees:</b> Audit fees have now exceeded £4,000. A discussion will be held regarding potential savings on this cost for the following year.</p> <p><b>Sponsorship Opportunities:</b> Booklets for Officials have been produced, generously sponsored by Jane Lamb.</p>  |
| 8  | <p><b>Legacy Funding</b></p> <p>An application was received from ICD requesting £750 for Horse and Country live streaming at the Championships. The application has been sent to the council for review.</p> <p>The possibility of Horse and Country covering the National Championships was discussed, including associated costs and potential sponsorship opportunities. This topic will be revisited at a future meeting.</p>  |
| 9  | <p><b>Indoor Carriage Driving update.</b></p> <p>Championship planning is progressing well. A new class has been introduced for drivers with disabilities, with around eight participants expected. Sponsorship has already been secured for this class.</p> <p>A Junior World Cup-style challenge will take place on the early Friday evening, featuring three classes. Sponsorship has also been obtained for this event.</p> <p>Survey results regarding Body/Back Protectors have been received, with 184 responses. The information will be shared with BC. The Indoor Chairman would also like to present the survey to BC members.</p> <p>Racesafe will be attending the Championships, and they are considering developing a specific protector for driving. SM will send the survey results to the Council.</p> <p>The payment of affiliation fees was discussed, including the rationale behind the request. Discussions are ongoing, and an agreement is expected soon.</p>   |
| 10 | <p><b>British Equestrian update</b></p> <p>Deferred to next meeting as AC not present.</p>   |
| 11 | <p><b>BHS Access Liaison Representative</b></p> <p>Fiona Powell has agreed to take on the role. To be followed up with FP</p>  |

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| 12 | <b>200 Club Update</b><br>Deferred to next meeting as AC nor present.   |
| 13 | <b>AGM and Conference</b><br>The hotel has requested a deposit payment for the event. Costs remain the same as last year. The event is confirmed for 22nd November 2025.  |
| 14 | <b>BC Office Report</b> <ol style="list-style-type: none"> <li>1. <b>Membership and Affiliation Renewal Update:</b> The "My Clubhouse" system needs to be updated with Club members. A follow-up update will be provided at the next meeting on any outstanding affiliations.</li> <li>2. <b>Important/Overdue Tasks:</b> Various tasks are pending, awaiting Mary's return.</li> <li>3. <b>Annual Planner:</b> The annual planner and weekly to-do list must remain up to date. SM will ensure a smooth handover to MK upon her return</li> </ol>  |
| 15 | <b>Competitions Committee</b><br>Nothing to report not covered in the agenda.   |
| 16 | <b>International Teams Committee</b><br>A report was circulated before the meeting. The new H1 Development Level Squad was discussed. The Council fully supports this initiative and requests a document outlining the Development Level and its operational structure. Other squads may follow this model if desired.  |
| 17 | <b>Training update</b><br>A clinic will be held at Ashfields this weekend for Judges, TDs, and CDs. MB has been in contact with current probationers and has requested course designer contacts from Clubs. All involved individuals will be consolidated into one document to ensure adequate support. The Course Designers' plan is to provide education from the grassroots level upward.  |
| 18 | <b>Clubs Update</b><br>Clubs have expressed a desire for better communication amongst themselves, independent of BC. An invitation has been extended to clubs for participation in an "email chat room." So far, 20 clubs have signed up, which is a positive response.   |
| 19 | <b>AOCB</b> <ol style="list-style-type: none"> <li>1. There is a video circulating on social media of an incident in Europe involving horse welfare. It is uncertain whether the video is as it appears or if it has been manipulated. BC will monitor the situation in case further developments arise.</li> <li>2. Grooms sharing at events was discussed. It was noted that it was minuted on 16<sup>th</sup> October 2024 that a rule would be implemented. Wording is in the rule book to this effect and has been discussed at length with the Rules Committee. The wording in the rule book to be viewed.</li> <li>3. It was agreed that the Evening Talks are open to Affiliated Club Members alongside BC Members.</li> <li>4. Communication of all matters to all directors – JM highlighted that on a number of occasions that several BC directors are not communicating some matters with all of BC Council. JM highlighted that this has happened previously where decisions were made prior to agreement with all council members. For example, the roll out of the pre-novice class and the relocation of the National Championships, this concern has been previously raised with AC. JM feels it reflects poorly on the council when they are hearing of decisions made via members.</li> <li>5. JM has requested that a specific agenda item is created for the next meeting to review the new FEI rule in relation to back/body protectors and to consider if this is something BC may wish to introduce.</li> </ol> <p>As there was no further business, the Vice Chairman thanked the directors for their time and closed the meeting at 21.32pm.</p> |

Signed \_\_\_\_\_

Date \_\_\_\_\_

Patti Atkinson: Vice Chairman British Carriagedriving



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## British Carriagedriving Council Minutes

Meeting by Conference Call

Wednesday 15<sup>th</sup> January 2025 at 7pm

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|---|---|
|   | <p><b>International Teams Chair: MaryJane Campbell</b></p> <p>The Chairman welcomed MJC who updated Council on international issues.</p> <p>She noted that H2 have a training session in March with Michael Freund, there are not many ponies signed up yet for selection and the Single Horses are starting their next two year cycle. A new reduced rate of £75 is available for people joining the development squad when the aim is for championships in the future. If rapid progress is made, then the championship squad fee can be paid.</p> <p>There is a forthcoming meeting of the Chefs d'Equipe next week.</p> <p>She suggested joining up the different development squads to hold meetings on relevant topics. AC noted Iain Graham, CEO of British Showjumping, had invited driving to join any of their meetings which would add value to the development squad members.</p> <p>Following the survey, there was interesting feedback from the H1 support squad where the key outcome was the necessity for clear communication. It was felt that training for chefs, who have to deal with communication issues, would be valuable.</p> <p>The cost of FEI driving registration has not increased this year as anticipated but will rise significantly in 2026.</p> <p>H2 and the YDs have both been working with foreign trainers and the intention is to continue this in 2025.</p> <p>A small change will be proposed to the international selection procedure, and this will shortly be sent to Council for approval. This will enable a squad to have more than three selectors if they wish.</p> <p>AC noted that international members had been asked for suggestions regarding the rules revision. He noted that British drivers had not made many suggestions in the past and changes had been dominated by European countries. Philip Bateman is working hard to drive this forward and is liaising with British Equestrian. Following this, the Rules Committee will look at what should be incorporated into the 2026 BC Rule Book.</p> <p>The Para WCs will take place with the H4s in Lähden.</p> <p>Mary Jane raised some concerns that not all of the squads were in alignment with how they run and she is going to have further discussions surrounding this with an update to be given to Council when next in attendance.</p> <p>MJC noted that the YD selection is moving to have external selectors who are not directly involved with the squad and this will be discussed with the para drivers too. Paras and YDs have a slightly different approach to selection as no FEI qualification is required. AC suggested that a meeting could be arranged with the selectors and some Council members and MJC agreed to look into this.</p> <p>AC noted that changes were being implemented and thanked MJC for keeping everything moving forward.</p> |
| 1 | <p><b>Present at the on-line meeting:</b> Patti Atkinson, Malcolm Brown, Andrew Counsell, Sara Clinghan, Callum Dougan, Dick Lane, Jamie March and Dan Naprous.</p> <p>Apologies were received from Rod Holdsworth.</p> <p>The minutes were taken by the Executive Officer, Mary Kusin.</p>   |
| 2 | <p><b>Conflicts of interest</b></p> <p>No new conflicts of interest were noted. Conflicts with individual agenda items will be noted during the meeting.</p>  |

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| 3  | <p><b>Minutes of the previous meeting</b></p> <p>The minutes of the previous meeting were proposed by AC, seconded by SC, and agreed as a true record of the meeting.</p>   |
| 4  | <p><b>Matters arising</b></p> <ol style="list-style-type: none"> <li><b>Diversity and Inclusion Action Plan:</b> A further attempt to find a date for the meeting will be made. AC asked MK to circulate the document again.</li> <li><b>Rule changes for 2025:</b> PA and AC will meet to discuss the wording.</li> <li><b>Training Committee:</b> AC has prepared a document to be circulated with proposals for a revised structure to be implemented in 2026. MB will oversee CDs, Katie Stewart for TDs, AC for judges and Marisa Pinnock for stewards. MB noted he planned to have an open book exam at the end of courses. This will assist in setting standards and give a clearer picture of everybody's experience and create a paper trail for anyone wishing to progress to international events.</li> </ol> <p>Angela Flanagan is continuing to organise the coach training. It was noted that some coaches struggled to get course work signed off.</p> <p>A pathway for driving coaches will be created and it was suggested that a Level 4 coach could be asked to do this.</p> |
| 5  | <p><b>Correspondence</b></p> <p><b>Email from Averina Snow re pony selection event:</b> JM noted a conflict of interest. He noted that Hopetoun was similar to the venue in Le Pin which made is a suitable selection event. A controlled warm up will be needed and it was agreed this would not affect the Driver of the Year points table or qualification for the National Championships. It was noted that MJC had supported this proposal. Council agreed to approve Hopetoun as a selection event for the ponies.</p>  |
| 6  | <p><b>200 Club</b></p> <p>The present organiser has indicated that she has stepped down from this role. It was noted that the payouts recently had been very small and take up of 200Club membership low. Applications to join the 200 Club have been suspended temporarily however AC noted he had a possible volunteer to take it on.</p>   |
| 7  | <p><b>BHS Access Liaison representative</b></p> <p>It was agreed that Fiona Powell will be approached to take on this role.</p>   |
| 8  | <p><b>Finance</b></p> <p>The December accounts are not yet prepared due to the end of year requirements.</p>  |
| 9  | <p><b>Legacy Funding</b></p> <p><b>Osberton obstacles:</b> DL had calculated the cost of the materials used to build the obstacles which came to around £2.5k with labour still to be added. Council felt it was debatable if they will ever be used by anyone else. It was noted that none of the requested information e.g. how to transport the obstacles had been answered. It is unlikely that Osberton will run an event in 2025 and they may run an arena challenge for H4 instead. No firm decision was reached as RH was not present at the meeting.</p>   |
| 10 | <p><b>Indoor Carriage Driving update</b></p> <p>It was reported that good entries have been received so far and new sponsors for the indoor championships sourced. An ambitious project rebranding ICDUK will be completed for the start of the winter 2025 events.</p> <p>A survey on back and body protectors had been undertaken and this will be shared with BC.</p> <p>ICDUK are in discussion with the Treasurer regarding the timing of payments for start fees and affiliation.</p> <p>Where possible qualified officials are being used at events.</p>   |
| 11 | <p><b>British Equestrian update</b></p> <p>There was nothing to report.</p>   |
| 12 | <p><b>Media Update</b></p> <p>The media group have met and created a plan which will be shared with Council who were invited to edit the document. It is hoped to have this ready by the start of February.</p>   |

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|    | <p>At LIHS the new leaflets were handed out to interested parties to coincide with the demonstration by DN which had been very well received. A showjumper had been driving which appealed to the public and further promotion is being discussed. The RDA have been approached to see how more drivers can be introduced to the sport and an offer of space on a stand is a possibility for LIHS 2025.</p> <p>A monthly spot in "Carriage Commentator" has been agreed. The media group will be asked to suggest topics and the BC meetings may be useful with generating ideas. Podcasts with a range of drivers would also be an option. A Peterborough company, specialising in equestrian topics, have podcasts and CD asked if anyone would join him to promote driving.</p> <p>Council have been asked to submit biographies which will be published on Facebook to improve the image of Council.</p> <p>Schedules will be circulated to enable planning of event promotion.</p> <p>Work is ongoing to mirror posts on the website and Facebook.</p> <p>Promotion of the different driving disciplines at Sandringham are under way with the event organiser.</p> |
| 13 | <p><b>BC Office Report</b></p> <p>The membership statistics have been shared and are fractionally down on this time last year although memberships are arriving daily.</p>   |
| 14 | <p><b>Competitions Committee</b></p> <p>Schedules for 2025 are almost finished and will be forwarded to PA shortly.</p>  |
| 15 | <p><b>International Teams Committee</b></p> <p>In 2025, RWHS are inviting H4 and P4.</p> <p>The FEI Youth Driving Cup is a new competition. There is a possibility of running these events at large county shows, which would suit the format, although finding suitability experienced drivers to take part could be a challenge.</p> <p>Potential sponsorship is being pursued by AC who has a number of opportunities under discussion. The clubs would welcome any financial support.</p>  |
| 16 | <p><b>AOCB</b></p> <p><b>BC and Affiliated Club Meetings:</b> Following a survey of clubs, these meetings will now take place monthly on Mondays. The next meeting will take place on 27<sup>th</sup> January at 7.30pm.</p> <p><b>Clinic Attendance:</b> A query had been raised regarding clinics to see if participation in the clinic at Rheged counted as attendance. Council agreed that this was acceptable.</p> <p><b>BC Survey:</b> A survey has been created to send to members regarding the BC office. This will be sent out shortly.</p> <p><b>Club Responses:</b> The response from clubs was queried regarding the Safeguarding audit (19/30 responded), Safety audit (14/30 responded) and Insurance Declaration (29/30 responded). The action to be taken regarding clubs that have not complied will need to be considered.</p> <p><b>New FEI Rule:</b> The new FEI noseband measurement tool is currently being produced and will be introduced to international events in May 2025.</p> <p>As there was no further business, the Chairman thanked the directors for their time and closed the meeting at 8.50pm.</p>                                 |

Signed \_\_\_\_\_

Date \_\_\_\_\_

Andrew Counsell: Chairman British Carriagedriving



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## British Carriagedriving Council Minutes

Meeting by Conference Call

Wednesday 17<sup>th</sup> December 2025 at 7pm

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| 1 | <p><b>Present at the on-line meeting:</b> Patti Atkinson, Malcolm Brown, Andrew Counsell, Sara Clinghan, Callum Dougan, Rod Holdsworth and Jane Lamb, Jamie March</p> <p>Apologies were received from Dan Naprous</p> <p>The minutes were taken by Sarah Mclaughlin.</p> <p>Graeme McArthur attended as the Affiliated Club Liaison.</p>   |  |
| 2 | <p><b>Conflicts of interest</b></p> <p>No new conflicts of interest were noted. Conflicts with individual agenda items will be noted during the meeting.</p>   |  |
| 3 | <p><b>Minutes of the previous meeting</b></p> <p>The minutes of the previous meeting were proposed by SC, seconded by MB, and agreed as a true record of the meeting.</p>  |  |
| 4 | <p><b>Matters Arising</b></p> <ol style="list-style-type: none"> <li><b>Hard Hats</b> – FEI strongly recommend hard hats worn when on carriage or horse for 2026 and look to enforce rule in 2027. It has been recommended by BC Safety Committee &amp; Rules Committee to Council that BC should introduce this rule. Council were unanimous in a vote and agree this rule should be introduced to BC and affiliated clubs in 2026. It should come into effect as of 31<sup>st</sup> March 2026 and clarify that a hard hat should be worn by anyone on a carriage at all times when on the showground. Failure to do so would result in disqualification, with the POJ of any event to decide if a warning should be given first. Council requested the wording from the Rules Committee for their approval. SM to contact DM.</li> </ol>  |  |
| 5 | <p><b>Correspondence</b></p> <ol style="list-style-type: none"> <li><b>Email from Bradbourne</b> - RH to discuss under finance</li> <li><b>Email from Phillipa Thompson for Esther Rawlinson promotion to POJ</b> –all in agreement</li> <li><b>Email from Haz Bradford – H1 request Chepstow for their Championships</b> – council all in agreement</li> </ol>  |  |
| 6 | <p><b>Decisions by email</b></p> <ol style="list-style-type: none"> <li>New rule book sections were approved. A huge thank you to DM and team for the work they have done with the new rule book. Proof reading required, otherwise ready to go. It is hoped it will be ready hopefully 1<sup>st</sup> February 2026.<br/>       CD noted that the new proposed rule with regards to welfare of the horse on exiting an obstacle or to the last cone is not currently showing in the new rule book. Discussions were had and it was agreed that some drivers are naturally louder than others. It was also noted that use of the driving aid is in the rules and monitored to prevent pushing the horse too much in these circumstances. Should this go into the rule book it was confirmed that the wording needed to be careful and more education on fitness and training may be required. AC to talk to DM and JI with regards to this matter and report back to Council. SM to check with DM when the rule book will be ready and SM to email members to update.</li> </ol> |  |

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| 7  | <p><b>Club Treasurers Forum</b></p> <p>Nothing to report since the last meeting.</p>   |  |
| 8  | <p><b>Finance</b></p> <p>November figures have just been published. Finance meeting this Friday and then the figures will be published to Council. 2026 Membership and 2025 start fees are coming in. Office reorganisation costs will show in December. RH will circulate figures after Friday's meeting.</p> <ol style="list-style-type: none"> <li><b>Email from Bradbourne</b> – A proposal was made to pay 2026 affiliation fee based on 2025 membership rate. RH confirmed that all memberships (including affiliation fees) are paid in advance at the start of the year for the year ahead and the current system has been in place for 4 years. JL noted that clubs need to know what to charge their members to cover the BC affiliation charge. GM noted that this subject was also discussed at the last clubs meeting. Council felt that the current system fairly shares the costs of running BC around all its members and participants and were not minded to accept the proposal and change the system for 2026. However, Council supported RH's proposal to discuss ideas for changes to 2027 club affiliation, with a focus on changes that might encourage the growth of the sport. This will take place at the next Club Treasurers Forum on Thursday 29<sup>th</sup> January 7.30-8.30pm.</li> </ol> |  |
| 9  | <p><b>Legacy Funding</b></p> <ol style="list-style-type: none"> <li>Ashfields requested £5K for 2 wooden mobile obstacles –all in agreement but would like confirmation from Ashfields that they will share obstacles to other clubs. SM to email.</li> <li>SCDA requested £4800 , representing 2/3rds of the costs for new obstacles – 48 elements – it was noted that the application was very good and detailed. 1/3 will be funded by the club.</li> </ol> <p>JM noted a conflict of interest. Remainder of council all in agreement.<br/>AC requested that both of the above must be made robustly and designed to last for years. AC &amp; MB will share what information they have in relation to design and build. It was suggested that social media is used to promote successful applications. It was suggested that if a Legacy Fund application was lacking the necessary information then they would be encouraged to resubmit it with further information included.<br/>Clubs should be encouraged to work and apply for funds together.</p>  |  |
| 10 | <p><b>AGM and Conference</b></p> <ol style="list-style-type: none"> <li><b>Objectives from Chairmans report</b> – Council all in agreement with the objectives. We should promote objectives to our members and clubs. JM noted tangible parameters should be put on the objectives, where possible (SMART). It was suggested that a person should be allocated to lead on each objective but not left to work alone. RH suggested that the new website should a key objective. AC will update objectives with a plan to launch in January.</li> <li><b>Feedback from last year</b> – all agreed it worked well. CD suggested all media to run off one memory stick and computer. CD said feedback received was more time for questions would be good.</li> <li>BDS have booked same venue for next year, similar date. Council agree happy to rebook for next year</li> <li>RH feedback from members – they liked having lots of interesting meetings and discussions in the conference and this makes it worth coming.</li> <li>Meeting in Feb/March to discuss early plans for conference 2026</li> </ol>   |  |
| 11 | <p><b>Training Clinics</b></p> <p>Currently looking for venues for Judges clinics in the south east and west<br/>FEI clinic at Ashfields for Stewards, TD's CD's has been granted.</p>   |  |
| 12 | <p><b>Affiliated Clubs Meeting</b></p> <p>Discussed above – any questions on clubs meeting minutes contact GM direct if required. AC thanked GM for his work.</p>  |  |
| 13 | <p><b>ICD</b></p> <p>All going well. DL will attend a future meeting to update.</p>  |  |
| 14 | <p><b>BEF</b></p>  |  |

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|    | Active – looking at funding for non-Olympic affiliated clubs. AC sits on committees, encourages others to join.  |  |
| 15 | <p><b>Media</b></p> <p>The agreement for the new website has been signed and the deposit paid.</p> <p>CD booking meeting with web designer to start giving content and discussing design. CD has allocated tasks to media committee in relation to documents on the old website. Web designer will start working as soon as we provide the details.</p> <p>Vision of website - main hubs</p> <ol style="list-style-type: none"> <li>1. What is carriage driving?</li> <li>2. How to get involved – competitor, volunteers etc</li> <li>3. Contacts and committees – each committee to have their own page.</li> <li>4. Events and Results</li> <li>5. 3 hubs for competitors - club competitors, national competitors, international competitors</li> </ol> <p>The plan is to utilise My Clubhouse more. Tutorials will be created to educate members on using.</p> <p>Council will be sent a proposal once documents have been sorted through and a design has been put together.</p> <p>Training videos scripts being revised. – still on going in background.</p> |  |
| 16 | <p><b>BC Office Report</b></p> <p>SM provided an update on membership renewals already received CD – email to members needs to be worked on. Timing on email needs to be thought about – hard time of year to pay out. Could we offer ¼ DD?</p> <p>Letter needs to be changed asap as we need to send a pre new year reminder. SM/CD</p> <p>SM to look at system templates with MS</p>   |  |
| 17 | <p><b>Competitions Committee</b></p> <p>Nothing to report</p>  |  |
| 18 | <p><b>200 Club</b></p> <p>License in place. Tickets have been created. PA and SM had a meeting with Caroline Malden who will be running the club. Very positive meeting. Hope to be in a position to launch mid January.</p>   |  |
| 19 | <p><b>Other reports</b></p> <p><b>Office administrator recruitment</b> – over 100 applications received – this was reduced to around 20 and reviewed again. An IT skills/experience questionnaire was sent out. Following the return of the questionnaire – 12 have been interviewed. In the first interviews the focus was on character, experience, commitment, enthusiasm and would they fit? The interviews were held by AC, RH and PA and SM was present.</p> <p>All council members are invited to take part in the 2<sup>nd</sup> interview. JM and CD confirmed that they would like to attend, subject to conflicts. Interviews will take place the week of 5th and or 12th January in the evening. Prior to interviews the BC year planner and objectives will be sent out for candidates to consider. References will be taken and interviews will follow a structured format around a series of questions.</p> <p>Information on each candidate will be sent out to Council in confidence.</p>   |  |
| 20 | <p><b>AOCB</b></p> <p>JM felt he had not been included in some decisions. AC noted the importance of inclusion, clear communication, and timely responses.</p>   |  |

Signed \_\_\_\_\_  
 Andrew Counsell: Chairman British Carriagedriving

Date \_\_\_\_\_