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## **British Carriagedriving Training Grant Application Form**

To be eligible for a training grant from British Carriagedriving, training organised by an affiliated club must be open to enable other clubs to attend, and the affiliation fee paid for the current year.

Applications must be submitted before the training has taken place as retrospective applications cannot be considered.

The steps below will be followed:

- 1) Club complete the Training Grant Application Form and send to British Carriagedriving Office.
- 2) Approval sought from the Chairman of the Training Committee and Treasurer.
- 3) Club completes the approved training.
- 4) Club submits receipts to validate the expenditure on training.
- 5) British Carriagedriving will forward the grant, up the amount spent or the maximum of £200, whichever is the lower sum, to the club.

### **Please complete the following information:**

Name of Affiliated Club applying for the grant: \_\_\_\_\_

Club contact for application: Name \_\_\_\_\_ Phone \_\_\_\_\_

Address: \_\_\_\_\_

Date of proposed training: \_\_\_\_\_

Venue: \_\_\_\_\_

Trainer: \_\_\_\_\_

Purpose of training offered: \_\_\_\_\_

How is information of your training session being disseminated to other clubs in your area?

\_\_\_\_\_

Amount applied for (max £200): \_\_\_\_\_

Cost to the members attending (if any): \_\_\_\_\_

Detailed breakdown of costs incurred by the event: \_\_\_\_\_ (use reverse of sheet)