



East Overhill Farm
 Stewarton
 Kilmarnock
 KA3 5JT
 Tel. 0845 643 2116
 email@britishcarriagedriving.co.uk
www.britishcarriagedriving.co.uk

British Carriagedriving Council Minutes

The Kegworth Hotel, Packington Hill, Kegworth, Derbyshire, DE74 2DF

Thursday 28th September 2017 at 9.30am

1	<p>Present at the Meeting: James Broome, Frank Campbell, Angela Flanagan, Ben Freer, Dick Lane, James Rooney and Chris Smith.</p> <p>Apologies were received from Jane Isaac and David West.</p> <p>The minutes were taken by the Executive Officer, Mary Kusin.</p>
2	<p>Conflicts of interest</p> <p>No new conflicts of interest were noted. Conflicts with individual agenda items will be noted during the meeting.</p>
3	<p>Minutes of the previous meeting</p> <p>The words “a detailed balance sheet” were amended to read “abbreviated accounts” in paragraph 2, item 15. The minutes of the last meeting were proposed by BF, seconded by AF and agreed unanimously as a true record of the meeting. The minutes, with the amendment inserted, were signed by the Chairman.</p>
4	<p>Matters arising</p> <ol style="list-style-type: none"> 1. Social Media Strategy: BF noted he had not managed to progress this yet. Social media will be used to identify individuals who may be willing to take this idea forwards. CS asked BF to prepare an abbreviated version of his presentation to take to Conference. 2. Progress re cascade of safety information: FC suggested this was sent out at the end of the season. CS noted it was important to have a mechanism for distributing urgent information. 3. Memorandum and Articles Revision: This has been sent to the members for approval at the AGM. This, if agreed, will enable BC to claim gift aid relief on donations. 4. Weighbridge at the National Championships: CS commended DL on getting the weighbridge operational. DL noted part of the mechanism from the old weighbridge for loading carriages was missing but the new system was accurate, had worked and is relatively easy to set up and transport. DL noted it had been calibrated by the manufacturer. JB suggested allowing a 2kg tolerance. DL noted it had cost £400 and it was agreed to refund this sum to DL. The bridge will be the property of BC and DL will store and transport it. It was agreed that it had been helpful to allow drivers to weigh their vehicles before the event. 5. 2017 AGM and Conference Update: MK confirmed that there would be an election for the first time since 2012 and the necessary arrangements were made for the Conference. MK asked BF to supply the abbreviated accounts urgently to enable them to be sent with the voting paper at the beginning of next week, leaving time for the vote to take place. 6. Sponsorship Co-ordinator: JI had submitted her suggestion by e-mail as she was unable to attend. BF felt the marketing material had to be prepared before any approach is made to a potential sponsor. CS agreed but noted he had asked for ideas to enable the marketing to be targeted appropriately. CS agreed that this could be developed at a later date but some progress needed to be made. BF felt that existing relationships had to be maintained while

	<p>the bigger picture will take longer to prepare. BF suggested creating a skeleton template which can be used as a starting point and developed as required. CS suggested sourcing some class sponsorship and printing marathon numbers with a logo. JB noted the Lienart scoring system enabled logos to be printed on all the paperwork. MK noted that information was needed for the Yearbook which has a deadline of 30th November.</p> <p>7. Sport 80 and Innate Platforms: CS reported a productive meeting with Sport 80 although this had not translated into a reduced cost as he had hoped. BF noted that the predicted surplus in the accounts could be reinvested in the sport and the predicted savings would also contribute to the overall cost. It was felt that an investment in Sport 80 would enhance the image of BC and allow technology to be used to our advantage. CS noted some restrictions on the capability within the price which would leave some tasks still done manually. CS referred to the option of the Innate system. BF felt this did not fit as well with the corporate image he felt Sport 80 projected. BF felt it might be appropriate, given the now slightly rushed time frame and differences of opinion amongst Council, to take a step back and investigate the market for alternatives. MK suggested that the existing system could be continued for another 12 months which would allow time to see how the finances fare after the new membership categories are introduced in 2018. JB asked if the BEF was looking to develop systems for membership or if it was possible to have a joint effort with other MBs such as British Eventing. It was agreed that a platform was the way forward. Some Council members felt that the Sport 80 system was supplying functionality that was not required by BC. JB offered to phone Iain Graham, CEO of British Showjumping, and ask what system they used and seek an idea of the cost.</p> <p>8. Club Training Grants: BF noted this had not yet been addressed. AF noted the SDF had not yet responded. CS felt BC should commit to this again next year and hope the SDF will follow suit. It was felt that the Try Driving was the most productive use of the funding. BF asked if Try Driving could be offered at events but it was agreed that safety issues would be a concern. It was felt that club events would be a good entry point.</p>
5	<p>Correspondence</p> <p>1. E-mail from an event organiser re future of events: CS noted the overlap with issues raised in item 5.3. BF felt that some of the points raised had merit. DL asked if there was any system we could adopt to mirror other disciplines regarding the need to be a member of the national governing body and remove start fees. It was noted that this only applied to affiliated events and this was the system we already had in place. FC felt that start fees were working well and should not be tampered with at this point. CS noted that the new membership structure was an unknown quantity and BC needed to retain some established income.</p> <p>It was felt that improvements could be made to National and Regional events, in line with comments received via the on line survey, although CS reminded Council that these were independent from BC. It was agreed that the calendar was set for 2018 although changes could be considered for the following year. CS felt that many ideas had been discussed although more details with statistics were needed to try and predict the likelihood of a positive or negative impact.</p> <p>CS suggested that BC should encourage events to offer stabling and hookup and subsidise the cost if the event makes a loss. FC proposed this motion, which was seconded by AF and agreed unanimously. It was felt that this offered a clear advantage for National events. Showers were also discussed and considered desirable.</p> <p>2. E-mail from a member re Facebook Post: It was noted that the organiser of Redenham had put very negative posts on Facebook regarding the introduction of a Northern Regional event on the same date.</p> <p>3. E-mail from a member re support for national events and selection: The email suggested that participation in 3 nationals could be one of the criteria for NC qualification and the points league should continue to be used for international selection as this supported home events. DL noted the second point had already been discussed and agreement for the procedure for next year agreed. It was felt that the first suggestion may reduce the number of event and NC entries. JB suggested that Regional events should not be used as an opportunity to qualify for the NCs. MK noted the income derived from start fees would be lost and CS felt that the National circuit would be reduced due to the number of days away for drivers which may reduce entries. This would also impact on the National Championship income. It was agreed to leave Regional events with NC qualification.</p>

	<p>4. Letter from David Smith re Article 911.6: CS noted he will write back and ask for clarification of his proposal.</p> <p>5. E-mail from Fiona Powell re dressage marking: JR suggested passing this to the Judges Committee and asking them to respond. MK will reply to Fiona and note it will be looked at by the Judges Committee.</p> <p>6. E-mail from a member re selection events avoiding the National Championships: FC declared a conflict of interest. CS noted the Competitions Committee had proposed that no selection events were held at the National Championships. This will be discussed further under Item 15.2.c.</p>
6	<p>Review of Photography Policy</p> <p>CS felt that there had been a few teething troubles but in general this had been a success. The name of Official Photographer will be changed to Registered Photographer. New bibs will be issued which have a number and remain with that person. FC will update the policy document and forward to MK. Annual registration will be required.</p>
7	<p>Finance</p> <p>1. Affiliation fees for 2018: BF noted he needed to prepare the budget for next year before this can be confirmed.</p> <p>2. Membership and start fees for 2018: These have been discussed previously and will be reviewed when BF completes the budget. BF will forward his proposals to Council by email.</p>
8	<p>2018 Training Clinics</p> <p>MK noted that Judges and CD club clinics would be held by rotation. Philip Bateman has the international / national clinic organised at Stow-on-the-Wold. AF suggested having the club judges run at indoor events with live turnouts. AF will notify MK of the venues and programme for the day. JB suggested asking the judges to write comments and not let the drivers hear them as this can be demoralising.</p> <p>AF suggested publishing a list of recognised abbreviations. It was agreed this was an excellent idea.</p>
9	<p>National Championships Review</p> <p>It was clear from the volume of responses that there had been considerable problems with a number of aspects of this year's championships. It was agreed that a venue with an existing infrastructure and on-site organiser would be desirable.</p> <p>FC proposed putting the 2018 event out to tender, this was seconded by DL and agreed. JB felt rotating the event around a few venues would be desirable as this reduced the problem of having 2 events at the same venue in one calendar year. Further aspects of this discussion were deemed to be confidential by the British Carriagedriving Council. It was agreed that the date for 2018 would be 14-16th September as this allowed time for the Single Horse World Championship team members to compete.</p> <p>There was some discussion about the possibility of running Cirencester as either a National or Regional event in future years. MK will speak to the Bathurst Estate to discuss options.</p> <p>Following on from the discussion regarding the Championships, it was felt that the Social Media co-ordinator would replace the publicity side of the contract for the Event and Publicity Officer and CS will notify the current post holder of the forthcoming changes.</p>
10	<p>FEI Championship Reports</p> <p>Jill Holah had submitted a report from Minden and CS highlighted Tara's achievement.</p> <p>Paul Sidwell had sent a brief report from Lipica and will expand on this shortly as he has only just returned.</p> <p>CS noted that the drivers and Chefs d'Equipe should be thanked on behalf of BC. It was agreed that the new Selection Process had enabled flexibility to be created in the team.</p>
11	<p>Appointment of Selection and Ratification Panels</p> <p>CS noted this was required for Ponies and Horse Pairs.</p>

	<p>Ponies: FC and BF left the room due to a conflict of interest. JR advised a conflict as he competes for another country. CS will liaise with Jill Holah regarding a replacement Chef d'Equipe for the ponies and a decision will be deferred until this individual is identified.</p> <p>Horse Pairs: CS, AF and FC left the room due to a conflict of interest. JB felt Paul Sidwell was likely to remain as Chef d'Equipe. JB proposed Chef d'Equipe or Team Trainer: Paul Sidwell, Council Representative: Ben Freer and Council Nominee: Derrick Mayes. This was seconded by DL and agreed unanimously.</p>
12	<p>Event Feedback Survey Responses</p> <p>JB noted this had been a productive exercise for events with a range of people responding. The demographic statistics will be useful and he highlighted the fact that some events have many club drivers while others have more international drivers. JB offered to prepare a summary which will be presented at Conference. This initiative will be continued next year.</p>
13	<p>Event Organisers Meeting</p> <p>MK confirmed this was arranged and an agenda had been sent out with last year's minutes. MK will ask the event organisers if they are having stabling and hook up and amend the entry form accordingly.</p>
14	<p>Selection Events for 2018</p> <p>This will be discussed under Item 15.2.</p>
15	<p>Committee Reports</p> <ol style="list-style-type: none"> 1. F&GP: CS noted there was nothing to report. 2. Competitions: Ian Gilbert had submitted a report in advance of the meeting. <ol style="list-style-type: none"> a) 2017 Statistics: Barry Hilditch had supplied his annual statistics which showed numbers were much the same as previous years. b) Class Structure Review: This will be discussed later in conjunction with a review of events. c) 2018 Provisional Calendar and Selection Events: IG's report recommended selection events for 2018 which avoided the National Championships and noted that GB IV has offered to run selection classes with normal cones at Lowther. <p>FC noted, as the prospective Chairman of the Competitions Committee next year, he intended to improve communication and encourage the committee to have a more active role. He noted a Regional event was running before Lowther and highlighted that he felt this was not ideal although the calendar was otherwise good and avoided most clashes with international events.</p> <p>DL asked how Bywell had been approved. CS noted this had been discussed and approved at the last meeting. DL felt that the clash with Redenham was unfortunate. It was noted that a member had compared the Allerton Regional event and Redenham entries. As there were no drivers who had entered both events, it was considered unlikely that running on the same date would impact on either event. DL noted that he had offered to personally underwrite Redenham to reassure the organiser regarding the viability of the event. CS thanked DL for this. AF and FC expressed concerns as to the future of Bywell as they were now seeking help from the North East club to assist with running the event.</p> <p>No selection events are required for Horse Fours as DL noted the class was happy with 3 events in 2019.</p> <p>FC left the room due a conflict of interest with the events for Single Horse selection. JB felt early selection events were desirable to give anyone wishing to compete abroad the opportunity to do so and that this involved choosing three out of Ashfields, Hopetoun, Cricklands and Sandringham. JB noted a conflict of interest as organiser of Cricklands. After a lengthy discussion, DL proposed Ashfields, Cricklands and Sandringham. This was seconded by BF and agreed unanimously.</p> <p>BF and FC left the room due to a conflict of interest with the events for Combined Pony selection. The letter regarding the use of the National Championships as a Selection event was noted at this point. It was felt that it was not appropriate to change a rule to accommodate one individual and that any driver could enter the selection events for points or compete at any other selection event if they were hoping to be the selected driver for an international team. CS felt that it would be advantageous to offer Lowther selection events.</p>

	<p>CS felt some further discussion was needed with GB IV regarding the siting of the cones course before making a decision and suggested leaving this decision until a later date. JB raised concerns about the going at Lowther, particularly for pony turnouts. After further discussion and consideration of the on-line survey feedback, it was agreed not to use Lowther for selection events in 2018.</p> <p>JB proposed holding the first pony selection at the National Championships. This was seconded by JR and agreed unanimously.</p> <p>CS, AF and FC left the room due to a conflict of interest.</p> <p>BF proposed holding the first Horse Pairs selection event at the National Championships. This was seconded by DL and agreed unanimously.</p> <p>3. Rules: Nothing to report.</p> <p>4. Judges: a) 2018 Dressage Tests: The new Open test has been well received. JR noted he had been asked to re-write it as an option for an 80m x 40m arena. The tests will remain unchanged in 2018.</p> <p>JR forwarded the request from the Judges Committee that Sanchia May, Sarah Louise Oxborrow, Mary Bryson and Minta Winn should be promoted from List 3 to List 2. This was proposed by JB, seconded by FC and agreed unanimously. The Judges Committee also recommended that Lee Kenworth and Gail Smith are added as probationary specialist cones judges. This was proposed by DL, seconded by BF and agreed unanimously.</p> <p>5. Health and Safety: Peter Bridson had sent a report which detailed recommendations for cascading safety information and recommended a Safety Clinic should be included at the end of the National Officials Clinic at Stow. It was agreed that this would be a good initiative.</p> <p>Working Groups</p> <p>6. Training: EQL are not continuing to mentor UKCC. Their replacement has still to be confirmed. AF noted she had not yet completed the requested paperwork and was looking into the option of opting out as UKCC was not offering driving coaches much benefit. She was consulting with other coaches to see if an in-house option was possible.</p>
16	<p>Any other reports</p> <p>1. Office: MK had submitted a report in advance of the meeting. 100 copies of the accounts will be printed for distribution at the Conference.</p> <p>2. Sport England Funding Bid: MK had attended the BEF AGM and MB quarterly meeting. She reported that the BEF bid will be focused on the 'core market' as they are no longer responsible for everyone that participates in equestrian sport. New activities or current programmes only are eligible for funding as SE will not fund activities already underway in member bodies. The intention is to provide investment to NGBs to build capacity in the core market. The intention is to promote growth and improve the service provided to these customers so that their habit becomes more resilient and they don't drop out for long periods or altogether. Volunteering is included. MK will participate in the on-line teleconference for the forthcoming workshop.</p> <p>CS noted the BEF governance model had been discussed at length and now looked like meeting the targets with a new BEF board complying with Sport England and UK Sport requirements.</p>
17	<p>Dates and venues for 2017 Council meetings</p> <p>A short meeting will follow the AGM at which time a date will be set to suit the new Council.</p>
18	<p>AOCB</p> <p>DL noted Sarah Garnett was very ill and back in hospital. DL will pass on the best wishes from BC.</p> <p>AF noted some approaches had been made to new venues which she will pass on if anything is confirmed.</p> <p>BF noted Sue Mart had suggested contacting Stuart Buntine. JB felt that it was likely he would be looking to have a main arena display provided which had created problems in the past as it was in the middle of the competition season. BF will investigate further.</p> <p>JB noted the British Masters Series 2017 events were scheduled to take place on Saturday 21 October at Bury Farm, Sunday 22 October at Merrist Wood with the final at Bury Farm on 4 November.</p>

	As there was no further business, the Chairman closed the meeting at 3.10pm and thanked the directors for attending.
--	--

Signed _____ Date _____

Chris Smith: Chairman British Carriagedriving